



Help Manual to Propose Programs for ODL



Last Date for Submission of Proposal: 31st December 2019

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

Phone : [011-2360-4666](tel:011-2360-4666)

Email : deb-ugc@gov.in

For Technical Query

Phone : [079-2326-8257](tel:079-2326-8257)

Email : odl.ugc@inlibnet.ac.in

[Adversitement](#)

[UGC ODL Regulations](#)

[Apply for New Registration](#)

ALREADY REGISTERED HEI LOGIN

Username *

HEI-M-100002

Password *

••••

Captcha *



v7ak1s

x

[Refresh](#)

Remember me

[Forgot Password?](#)

[SIGN IN](#)

Using the credential Login to the portal to Propose the ODL programs. If you have forgotten your password, use the 'Forget Password option. For resetting of password, an email will be sent to HEI Registrar email ID.

Dashboard - (UGC [HEI-M-100002])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning
Material



Regional & Learner and
Examination Centres



Human Resources
Information



Other Information



Declaration

Latest Notification

All the upload fields will
accept pdf files up to 1MB

Proposed programs saved in
Proposed Programs menu will
appear in the dropdown down
of PPR, SLM & faulty fields

Note: For any Technical Help Email us on :odl.ugc@inlibnet.ac.in

The process has seven mandatory menus.
For any technical help kindly mail to odl.ugc@inlibnet.ac.in or call 07923262857

Profile of HEI : UGC [HEI-M-100002]

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- HEI Profile & Administrative Information
- Infrastructure
- Activity Calendar
- DEB recognized status

Recognition Status from IGNOU DEC/DEB tab will appear for all new applicants

Profile of HEI : DEB 2 [HEI-HEI 0001]

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- HEI Profile & Administrative Information
- Infrastructure
- Activity Calendar
- Recognition Status from IGNOU DEC/DEB

Profile of HEI : UGC [HEI-M-100002]

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HEI Profile & Administrative Information

Infrastructure

Activity Calendar

DEB recognized status



'HEI Profile & Administrative Information' carries information you have entered during the registration process & has asked for a few other. Click the tap to enter/edit the data.

HEI Profile & Administrative Information : **DEB 2**

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HEI Basic Information

Registration ID HEI-HEI 0001		Name of the HEI DEB 2	
Institution Type * Private University	Year of Establishment * Jan 1902	Mode of Education * Single (only open learning institute)	
Address * GH 0 ^o CIRCLE, OPPOSITE TCS, GANDHINAGAR, GUJARAT-382030		State * Andaman and Nicobar Islands	Telephone * 1256456
Official Website of HEI * DEB.UGC.AC.IN		Email * sachin@inflibnet.ac.in	Fax * 12345
		Official website for distance education * https://deb.ugc.ac.in/	Pin * 383850

HEI Authorities

Name of the Vice Chancellor * SACHIN	Vice Chancellor Email * sachin@inflibnet.ac.in	Vice Chancellor Mobile * 9510102784	Name of the Pro Vice Chancellor(if any) * NO
Name of the Registrar * ABC	Registrar Email* inflist@inflibnet.ac.in	Registrar Mobile* 1234567899	

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956 * SECTION 2(f)	Is HEI also recognized under 12 B * Yes
Approval of Statutory Authority * Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL File Must be in .pdf Format <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> <input type="button" value="View File"/>

After choosing the file, click to save button

NAAC Details

Whether accredited by NAAC? * Yes	Grade A+	Score 1	Validity of NAAC 28-11-2019
Upload NAAC Document File Must be in .pdf Format <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> <input type="button" value="View File"/>	Whether HEI is ready or has already applied for NAAC assessment No	State if NAAC is applicable for 2020-21 Yes	

NIRF Ranking

NIRF Ranking
500

HEI Other Information

Territorial Jurisdiction of HEI as per its Act * Only Headquarter	
Territorial Jurisdiction as per UGC ODL Regulation * Headquarter and MHRD Approved Off-Campus(s)	
Whether Center for Internal Quality Assurance (CIQA) is established or not Yes	In case of existing recognized HEI, mention letter No. & date of UGC recognition letter SADAD1231313123

Make sure that you have entered data in all the required fields, & click to 'Save' button

If you found your HEI name need to be updated. Kindly drop a mail to odl.ugc@inflibnet.ac.in marking a copy to deb-ugc@gov.in

Profile of HEI : UGC [HEI-M-100002]

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HEI Profile & Administrative Information

Infrastructure

Activity Calendar

DEB recognized status



'Infrastructure' tab ask for numerical information related to the HEI infrastructure, click the tab to enter/edit the data

Infrastructure : DEB 2

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Total Build up area at HQs for distance education activities:

Build-up Area Type	Built-Up Area available(Carpet Area Sq. ft) *
Academic	<input type="text" value="3233"/>
Administrative	<input type="text" value="43434"/>
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	<input type="text" value="46345"/>
Amenities or other support facilities(Excluding toilets)	<input type="text" value="43445"/>
Total built-up area for ODL activities	<input type="text" value="13645"/>

[Save](#)



Infrastructure : UGC

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Total Build up area Exclusively for open and distance learning (Minimum 15000 Sq):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft) *	Difference
Academic	<input type="text" value="7500"/>	<input type="text" value="5000"/>	<input type="text" value="-2500"/>
Administrative	<input type="text" value="1500"/>	<input type="text" value="2000"/>	<input type="text" value="500"/>
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	<input type="text" value="4500"/>	<input type="text" value="5000"/>	<input type="text" value="500"/>
Amenities or other support facilities(Excluding toilets)	<input type="text" value="1500"/>	<input type="text" value="1800"/>	<input type="text" value="300"/>
Total built-up area for ODL activities	<input type="text" value="15000"/>	<input type="text" value="13800"/>	<input type="text" value="-1200"/>

Editable

Auto-calculated

Non-editable

Non-editable



Save

Profile of HEI : UGC [HEI-M-100002]

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HEI Profile & Administrative Information

Infrastructure

Activity Calendar

DEB recognized status

click the tab to enter/edit the data

Activity Calendar : DEB 2

if you are following either Yearly or Semester system, Choose NA from the dropdown. If not enter the data for both the system (Yearly/Semester)

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Academic Year Planner [Programmes under yearly system]:

Smo	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission *	NA	NA
2	Distribution of SLM *	NA	NA
3	Contact Programmes(counselling, Practicals,etc.) *	NA	NA
4	Assignment Submission (if any) *	NA	NA
5	Evaluation of Assignment *	NA	NA
6	Examination *	NA	NA
7	Declaration of Result *	NA	NA
8	Re-registration *	NA	NA

Academic Year Planner [Programmes under Semester System]:

Smo	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission *	Jan	Jan	Jan	Feb
2	Distribution of SLM *	Jan	Feb	May	Feb
3	Contact Programmes(counselling, Practicals,etc.) *	Feb	Apr	Feb	Mar
4	Assignment Submission (if any) *	Mar	Jan	Mar	Mar
5	Evaluation of Assignment *	Apr	Feb	Mar	Apr
6	Examination *	May	Mar	Mar	Apr
7	Declaration of Result *	Jun	May	Mar	May
8	Re-registration *	Jul	Jul	Jun	Oct

→ Save

Profile of HEI : UGC [HEI-M-100002]

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HEI Profile & Administrative Information

Infrastructure

Activity Calendar

DEB recognized status



Tab will appear only to the HEIs which are DEB recognized or have applied earlier. click the tab to enter/edit the data

DEB recognized status: UGC

Fields to fill, if you chosen option 'YES' to both the questions

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

Upload the supporting documents i.e. Recognition letters

2018-19

2019-20

Have you filled CIQA Report for academic year 2018-19? *

No

Reason(s) *

Kindly provide reason for your 'NO' response

[View File](#)

[View File](#)

Have you filled CIQA Report for academic year 2018-19? *

Yes

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	Feb <input type="button" value="v"/>	2013 <input type="button" value="v"/>
Audio-Video Material	Jan <input type="button" value="v"/>	2017 <input type="button" value="v"/>
Online Material	Nov <input type="button" value="v"/>	2014 <input type="button" value="v"/>
Compute based Material	Oct <input type="button" value="v"/>	2010 <input type="button" value="v"/>



Save

DEB recognized status: UGC

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

No

Applied but not recognized : Upload last communication received from UGC,DEB *

If you have answered the question as 'NO' then kindly attach the asked document

Dashboard - (UGC [HEI-M-10002])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning Material



Regional & Learner and
Examination Centres



Human Resources Information



Other Information



Declaration

Note: For any Technical Help Email us on : odl.ugc@inlibnet.ac.in

Proposed Programmes : UGC

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UG / PG PROGRAMMES

Details of the programme

Specification of Degrees July-2014

Add New

Year *

2020-21

Smo	Year	Level	Academic Session	Name of Programme	Duration (In Years)	Number of Credits	Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	Action	Programme
-----	------	-------	------------------	-------------------	---------------------	-------------------	---	---	--------	-----------

After clicking to the Proposed Programs, below screen will appear. To Add your program, click to 'Add New' button.

Proposed Programmes : UGC

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UG / PG PROGRAMMES

Add New

Specification of Degrees July-2014

Details of the programme

Year *	Academic Session *	Level *	Discipline *
<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>
Specified Degrees *	Specialization *	Entry Qualification (as per the Specification of Degrees, 2014)	Duration (as per the Specification of Degrees, 2014)
<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text" value="--Select--"/>
Department Name: *	Number of Credits *	Statutory bodies approval upload *	Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable
<input type="text"/>	<input type="text"/>	<input type="text" value="Browse..."/>	<input type="text" value="DD-MM-YYYY"/>
Regulatory bodies approval upload			
<input type="text" value="Browse..."/>			
Whether already being taught in Regular mode *	Common Examination in respect to conventional mode *		
<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>		

Save

- All fields are mandatory
- You can propose the programs by selecting discipline, specified degree and specialization from the available dropdown options
- If the degree you are proposing is not in the 'Specified Degree' dropdown, then select 'Any Other option'
- If specialization of your proposed specified degree is not in the list, it will popup a message to write an email

Proposed Programmes : UGC

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UG / PG PROGRAMMES

If you have chosen 'Any Other' from the dropdown of 'Specified Degrees, then specified Degrees, Specialization, Entry Qualification Duration fields becomes editable.

Add New

Specification of Degrees July-2014

Details of the programme

Year *

Academic Session *

Level *

Discipline *

Specified Degrees *

Entry Qualification (as per the Specification of Degrees, 2014)

Duration (as per the Specification of Degrees, 2014)

Specified Degrees: *

Specialization: *

Department Name: *

Number of Credits *

Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI *

Statutory bodies approval upload *

Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable

Regulatory bodies approval upload

Whether already being taught in Regular mode *

Common Examination in respect to conventional mode *

Give justification, why you want to propose a degree which could not find in the dropdown

Page no. & Serial No. should be taken from the attached file

Justification *

Page No. *

Serial No. *

These three questions will appear only for dual mode HEIs

Save

Whether already being taught in Regular mode *

If Yes, number of years since when being taught in regular mode *

Common Examination in respect to conventional mode *

Proposed Programmes : UGC

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UG / PG PROGRAMMES

If you have chosen 'Any Other' from the dropdown of 'Specialization, then below message will appear. Send your program specializations to the mentioned mail id. You will get confirmation upon their addition in the list.

Error!
kindly send your request to add new specialization at odl.ugc@inflibnet.ac.in

OK

Details of the programme

Year *
--Select--

Specified Degrees *
Master of Education

Specialization
--Select--

Entry Qualification (as per the Specification of Degrees, 2014)
--Select--

Duration (as per the Specification of Degrees, 2014)
--Select--

Department Name: *
[Text Field]

Number of Credits *
[Text Field]

Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI *
DD-MM-YYYY

Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable
DD-MM-YYYY

Regulatory bodies approval upload
Browse...

Whether already being taught in Regular mode *
--Select--

Common Examination in respect to conventional mode *
--Select--

Year *
2020-21

Save

Smo	Year	Level	Academic Session	Name of Programme	Duration (In Years)	Number of Credits	Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	Action	Programme
-----	------	-------	------------------	-------------------	---------------------	-------------------	---	---	--------	-----------

Proposed Programmes : UGC

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UG / PG PROGRAMMES

Details of the programme

Specification of Degrees July-2014

Add New

Year *

2020-21

After successful submission of your proposed programs, you can see them in the grid.

Show 10 entries

Excel

Search:

Srno	Year	Level	Academic Session	Name of Programme	Duration (In Years)	Number of Credits	Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	Action	Programme
1	2020-21	UG	July	Bachelor of Arts (Hons)	3	122	05-12-2019	null		<p>Programme Compliance</p> <p>Mode of Evaluation</p>

Showing 1 to 1 of 1 entries

Previous 1 Next

Do not forget to fill Program Compliance and Mode of Evaluation for each proposed program. Other wise in declaration section system will not allow you to move further.

Programme Compliance Screen

Thursday, Decem

Programme Compliance

2020-21 || UG || July || Bachelor of Arts (Hons)

Whether complete SLM prepared for full Programme *

-Select-



Whether SLM approved by Statutory bodies of HEI *

-Select-



Whether Program Project Report (PPR) prepared for the Programme and approved as per clause 11(2)&(3) of Part III of Regulations *

-Select-



Whether Choice Based Credit System (CBCS) is being followed for regular mode *

-Select-



Whether Choice Based Credit System (CBCS) will be followed for distance mode *

-Select-



Full Programme(total) fee including all components as per UGC Norms *

-Select-



Whether personal contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours *

-Select-



Whether any component of the Programme is offered as MOOCs *

-Select-



Save

Close

Mode of Evaluation Screen

Mode of Evaluation

2020-21 || UG || July || Bachelor of Arts (Hons)

Assignments	<input type="text" value="-Select-"/> Yes No	<input type="text" value="0"/>
Practical's	<input type="text" value="Select"/>	<input type="text" value="0"/>
Project	<input type="text" value="-Select-"/>	<input type="text" value="0"/>
Term End Exam	<input type="text" value="-Select-"/>	<input type="text" value="0"/>

Programme	Duration (In Years)	Number of Credits	Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	Action
Bachelor of Arts (Hons)	3	122	05-12-2019	null	

Dashboard - (UGC [HEI-M-100002])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning Material



Regional & Learner and
Examination Centres



Human Resources Information



Other Information



Declaration



Note: For any Technical Help Email us on : odl.ugc@inlibnet.ac.in

Proposed Programme Project Report & Self Learning Material : UGC

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PPR (Programme Project Report)

SLM (Self Learning Material)

Note that for each proposed program PPR & SLM need to be submitted

Proposed programs saved in PROGRAM menu will appear here in the dropdown.

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PPR (Programme Project Report) : UGC

Year *

Proposed Programme *

Date of Approval of PPR *

Upload Approval of PPR by the competent Authority HEI*

Upload PPR *

Programme's mission & objectives *

Nature of prospective target group of learners *

Instructional Design *

Requirement of the laboratory support and Library Resources *

Quality assurance mechanism and expected programme outcomes *

Relevance of the program with HEI's Mission and Goals *

Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence *

Procedure for admissions, curriculum transaction and evaluation *

Cost estimate of the programme and the provisions *

Answer the fields in 'Yes/No' Format

Save

Srno	Year	Approved Programme	Date of Approval of PPR	Authority of Approving PPR- Upload	Upload of PPR	Action
1	2020-21	Master of Library & Information Sciences	04-12-2019	Download	Download	
2	2020-21	Master of Library & Information Sciences	04-12-2019	Download	Download	
3	2020-21	Master of Library & Information Sciences	05-12-2019	Download	Download	

You can edit/delete the content using the options in the Action menu

SLM (Self Learning Material) : UGC

Proposed programs saved in PROGRAM menu will appear here in the dropdown.

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Year *

Proposed Programme *

Outline of the Syllabus *

Statutory bodies who approved the material *

Statutory bodies approval upload *

When was it prepared? *

Last Updated *

Source of Self Learning Material *

Reference of Self Learning Material *

Curriculum and Pedagogy as per Quality Assurance Guidelines of Annexure-VII of UGC ODL Regulations 2017 *

Print Material as per Quality Assurance Guidelines of Annexure-VII of UGC ODL Regulations 2017 *

Audio-Video Material as per Quality Assurance Guidelines of Annexure-VII of UGC ODL Regulations 2017 *

Online Material as per Quality Assurance Guidelines of Annexure-VII of UGC ODL Regulations 2017 *

Computer-based material as per Quality Assurance Guidelines of Annexure-VII of UGC ODL Regulations 2017 *

Computer Disks *

Upload Sample SLM (Only Content Pages) *

Save

Smo	Year	Approved Programme	Outline of the Syllabus	Statutory bodies who approved the material	When was it prepared?	Last Updated	Action
1	2020-21	Bachelor of Arts (Combination of 3 Subjects)	ssdfghjkl/	SDFDG	03-12-2019	03-12-2019	
2	2020-21	Bachelor of Arts (Combination of 3 Subjects)	Com	Ajay	05-12-2019	07-12-2019	

You can edit/delete the content using the options in the Action menu

Dashboard - (UGC [HEI-M-100002])



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Regional, Learner and Examination Centres : UGC

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- Regional Centres
- Learner Support Centres
- Examination Centres

Click to 'Regional Centre' will show the below screen. It allows multiple data saving. Saved data could be seen in the grid.

Regional Centre : UGC

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Name of Regional Centre *	Address of Regional Centre *		
<input type="text" value="ABC"/>	<input type="text" value="Pragati Marg, Delhi, 100001"/>		
Name of the Coordinator/ Counselor *	Contact Details of the Coordinator/ Counselor Phone *	Contact Details of the Coordinator/ Counselor Email *	Qualification of Coordinator/ Counselor *
<input type="text" value="Abcd"/>	<input type="text" value="1234567899"/>	<input type="text" value="abc@abc.com"/>	<input type="text" value="PhD"/>
No. of LSCs covered under Regional Centre *	Upload: List of LSCs covered under Regional Centre *		
<input type="text" value="11"/>	<input type="text" value="C:\Users\HP\Desktop\DE"/> <input type="button" value="Browse..."/>		

All fields are mandatory, after filling all the required fields, click to 'Save'

Show entries

Search:

Srno	Name of Regional Centre	Address of Regional Centre	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre	Upload Documents	Action
1	DDC	654, S.G Road	Shah Dharmesh P	4884844777	dashah@inflibnet.ac.in	erer	2	Download	
2	tfgu	wertyui	rtyu	1222345565	abc@abc.com	qwert	12	Download	

Showing 1 to 2 of 2 entries Previous Next

You can edit/delete the content using the options in the Action menu

Learner Support Centre (LSC) details : UGC

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Name of College/Institute (where LSC is established) *

Address of College/Institute (where LSC is established) *

Whether the College/Institute is Private Or Govt (where LSC is Established) *

Name of the Coordinator *

Contact Details of Coordinator *

Qualification of Coordinator *

Proposed Programmes *

Name of Affiliating University / HEI *

No. of Counsellors *

Declaration
 I hereby declare that the academic and instructional facilities at above Learner Support Centres meet all the conditions of ODL Regulations, 2017 and guidelines issued from time to time, and are commensurate with the number of academic programmes and learners' strength. In case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/ recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode.

Selection of the field will show all the proposed programs, you can select multiple programs offered by LSC

Save

Show entries Search:

Srno	Name of College/Institute	Address of College/Institute	Whether the College/institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors	Counsellors Documents	Action
1	fgd	fdf	Government	fdsf	1	dsf	fd	1	Download	
2	fshjff	hgjfgghkghk	Private	dfhfgghjkgh	yjfhjghg	sgdghfgmgjm	sydgjfhjgh	2	Download	

Showing 1 to 2 of 2 entries Previous

Equal fields will appear to fill the Counsellors details, based on the no. of counsellors entered.

You can edit/delete the content using the options in the Action menu

1. Counsellor Name Contact Details Qualification

Examination Centre : UGC

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It is certified that all the activities for examination like paper setting, the conduct of examination, evaluation of answer sheets and declaration of results are being conducted by HEI and not through any franchise or outsourced arrangement. *

--Select--

Name of Centre *

Address of Centre *

Answer the fields in 'Yes/No' Format

A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years

Smo	Preparedness Status	Status
1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations *	--Select--
2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations *	--Select--
3	Provision of CCTV Cameras *	--Select--
4	Provision of Bio-metric attendance *	--Select--
5	Provision of Video recording *	--Select--

Declaration
 hereby declare that the Examination Centres meet all the guidelines laid under Annexure III of ODL Regulations, 2017. In case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/ recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode.

Read & Accept the Declaration

Saved data could be seen in the grid

Save

Smo	Name of Centre	Address of Centre	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years	Action																		
1	Address of Centre	Address of Centre	<table border="1"> <thead> <tr> <th>Smo</th> <th>Preparedness Status</th> <th>Yes/No</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td> <td>Yes</td> </tr> <tr> <td>2</td> <td>Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations</td> <td>No</td> </tr> <tr> <td>3</td> <td>Provision of CCTV Cameras</td> <td>Yes</td> </tr> <tr> <td>4</td> <td>Provision of Bio-metric attendance</td> <td>Yes</td> </tr> <tr> <td>5</td> <td>Provision of Video recording</td> <td>Yes</td> </tr> </tbody> </table>	Smo	Preparedness Status	Yes/No	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes	2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	No	3	Provision of CCTV Cameras	Yes	4	Provision of Bio-metric attendance	Yes	5	Provision of Video recording	Yes	
Smo	Preparedness Status	Yes/No																				
1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes																				
2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	No																				
3	Provision of CCTV Cameras	Yes																				
4	Provision of Bio-metric attendance	Yes																				
5	Provision of Video recording	Yes																				

You can edit/delete the content using the options in the Action menu

Dashboard - (UGC [HEI-M-100002])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning Material



Regional & Learner and
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Human Resources Information



Other Information



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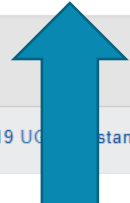


Note: For any Technical Help Email us on odl.ugc@inlibnet.ac.in

Human Resources Information : UGC

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Consolidated Faculty Details



In 'Consolidated' tap numerical data is required to fill, where as in 'Faculty' tap individual detail of faculty per proposed program need to fill.

Human Resources Information : DEB 2

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Note: If not applicable then enter NA or 0.

Academic Staff for ODL Programmes		
Type of Staff *	No. of Staff on Full Time and Dedicated Basic *	No. of Temporary Staff *
Head / Professor	<input type="text" value="56"/>	<input type="text" value="54"/>
Associate Professor	<input type="text" value="545"/>	<input type="text" value="45"/>
Assistant Professor	<input type="text" value="4545"/>	<input type="text" value="454"/>
Coordinator	<input type="text" value="545"/>	<input type="text" value="4545"/>
other	<input type="text" value="23232"/>	<input type="text" value="45"/>

Editable field

Administrative Staff for ODL Programmes			
Type of Staff *	No. of Staff *	No. of Staff Exclusively of ODL *	No. of Temporary Staff *
Deputy Registrar	<input type="text" value="55"/>	<input type="text" value="5"/>	<input type="text" value="55"/>
Assistant Registrar	<input type="text" value="55"/>	<input type="text" value="555"/>	<input type="text" value="55"/>
Section Officer	<input type="text" value="5"/>	<input type="text" value="6"/>	<input type="text" value="6"/>
Assistants	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>
Computer Operators	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>
Class-IV / Mult Tasking Staff	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>
Technical / Professional	<input type="text" value="66"/>	<input type="text" value="6"/>	<input type="text" value="6"/>
any other	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>

Declaration -

I hereby declare that all academic staff in the School or Centre for distance education Learner Support Centres is appointed as per the minimum qualifications laid down in the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulation, 2010 as modified from time to time. In case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/ recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode.

Read & Accept the Declaration

Even after saving the content once, you can edit the same by replacing the new digits with existing once, and click to save button again.

→ **Save**

Proposed programs saved in PROGRAM menu will appear here in the dropdown,. You can combine two programs from (1) & (2) if faculty is same for both the program. Kindly note that commination should be made of similar degree courses. E.g.- BA with MA.

Faculty Details : UGC

[← Back](#)

Faculty Details
 Note : Kindly add total faculty details per course (Individual/ In combination) as per the UGC(ODL) Regulations, 2017

Year * Session * Proposed Programme (1): * Proposed Programme (2):

Name of faculty : * Designation : * Qualification : * Specialization : *

Teaching experience : * Address : * Phone : * Email : *

[Save](#)

Show entries

Srno	Year	Academic Session	Name of Programmes	Name of faculty	Address	Phone	Email	Action
1	2020-21	July	Master of Library & Information Sciences-test 5 2545454	AJAY VERMA	Noida	8743897648	ajay.verma1507@gmail.com	
2	2020-21	July	Master of Library & Information Sciences-test 5 2545454	ASPDFJGH	SDGGFK	34537535	ntadev2@inflibnet.ac.in	

Showing 1 to 2 of 2 entries

Previous Next

You can edit/delete the content using the options in the Action menu

Kindly Note:

- For Dual Mode HEI - UG and PG in the same discipline, instead of 4 faculty members, 3 faculty members is required for groups like BA + MA (relevant discipline), B.Com. + M.Com., BBA + MBA, BCA + MCA etc.
- Similarly for Open Universities- instead of 6 faculty members, 5 faculty members is required.
- For all other courses 02 faculties per programme for Dual mode HEIs and 03 faculties per programme for Open Universities is required.

Dashboard - (Lovely Professional University [HEI-U-0379])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning Material



Regional & Learner and
Examination Centres



Human Resources Information



Other Information



Declaration

Note: For any Technical Help Email us on odl.ugc@inlibnet.ac.in

Other Information : UGC

← Back



[Digitization Status](#)
[Status of a Courst case\(s\)](#)
[Help Desk](#)

Click to 'Digitized Status' will show the below screen. Answer the fields in 'Yes/No' Format

Computerization / Digitization Status : Lovely Professional University

← Back

Smo	Activities	Yes / No
1	Student registration / Admission	--Select--
2	Administration	--Select--
3	Finance	--Select--
4	Academic activities	--Select--
5	Student Support System	--Select--
6	Continuous Evaluation	--Select--
7	Online Support	--Select--

Even after saving the content once, you can edit the same by selecting another option from the dropdown and clicking to save button again.

→ Save

Other Information : UGC

← Back

- Digitization Status
- Status of a Courst case(s)
- Help Desk



Click to 'Digitized Status' will show the below screen. Answer the fields in 'Yes/No' Format

Status of a Court case(s) : Lovely Professional University

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W.P.No * Court / Jurisdiction * Status as on date *

Save

Smo	W.P.No	Court / Jurisdiction	Status as on date	Action
1	ABC101	Delhi	Pending	 

You can edit/delete the content using the options in the Action menu

Other Information : UGC

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Digitization Status

Status of a Courst case(s)

Help Desk

Click to 'Help Desk' will take you to the below screen.

Help Desk : UGC

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Help Desk Address *

Koni-Birkona Road, Bilaspur, Chhattisgarh

Name of Contact Person *

Mr.ABC

Designation *

Assistant Coordinators

Phone No. *

1234567891

Email *

REGISTRAR@ABC.AC.IN

Contact hours for Help Desk *

10:30 am TO 5:30 pm

Save

You can edit the saved data by replacing the existing write-up with new content, and clicking to save button again.

Click on 'Save' button will take you out from the current page.

Dashboard - (UGC [HEI-M-10002])



Profile of HEI



Proposed Programmes



Proposed Programme Project
Report & Self Learning Material



Regional & Learner and
Examination Centres



Human Resources Information



Other Information



Declaration



Note: For any Technical Help Email us on : odl.ugc@inlibnet.ac.in

System will popup a message if you left any field unattended.

Declaration : UGC

← Back

- Profile of HEI
- Proposed Programmes
- Regional & Learner and Examination Centres
- Human Resources Information
- Proposed Programme Project Report & Self Learning Material
- Other Information

Agree & Preview

Tick mark the fields if you have submitted the data. Click to 'Agree & Preview' to see the verify the data entered by you.