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**F.No. 12-9/2016 (DEB-III)**

**Date: August, 2016**

By Speed Post

**The Registrar/Director  
(As per list)**

24 AUG 2016

**Sub:** *Disclosure of Information on website regarding ODL programmes and territorial jurisdiction in case of examination centres.*

Sir,

It was noted by UGC that Institutions approved by UGC for offering education through distance mode were not displaying all the information related to their ODL programmes which may be required by students and public at large desirous of pursuing education through distance mode. In some cases, Institutions direct the students to furnish their personal details for getting basic information of the programmes offered through distance mode.

The matter was considered by UGC and it has been decided that all the Institutions approved to offer education through distance mode may be directed to display the following information, related to ODL programmes, on their official websites.

1. Name of the courses on offer.
2. Approval of the statutory bodies of the university.
3. Approval of Regulatory bodies (Complete approval letter).
4. Details of academic calendar.
5. Student strength - enrolled, appeared and passed the examinations under ODL programmes during the last three academic sessions.
6. List of study centres with complete address and details of Coordinator and support services, face to face contact programmes etc.
7. List of Examination Centres
8. Availability of SLMs on website.
9. Elaboration of academic MOU for ODL programmes.
10. Name and other details of Course Coordinator at the HQ for each course.

OIC

11. Complete Prospectus/brochure covering all aspects of ODL programmes.
12. Territorial Jurisdiction of University/Institution.
13. Minimum qualification of incumbent Subject Coordinators/ Counsellors at the Study Centes (programme wise-for all programmes).
14. Details of Faculty, Administrative officials.

It is therefore, directed that the above information may be uploaded, in a transparent manner, on your official website related to distance education within 15 days of issue of this letter. Apart from above, your Institution may upload additional information that may be helpful to ODL aspirants.

It is again reiterated that Territorial Jurisdiction in respect of all activities has to be followed strictly. This also includes setting up of examination centres. UGC has already issued a Public Notice on 19.07.2016, which may be accessed at UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

Yours faithfully

o/c

*Megha Kaushik*  
**(Megha Kaushik)**  
 Education Officer

**Copy to:**

The Publication Officer (for uploading on UGC website)

*Megha Kaushik*  
 22/8/16  
**(Megha Kaushik)**  
 Education Officer

*Megha Kaushik*  
 22/8/16

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**University Grant Commission  
Distance Education Bureau**

F.12-9/2016 (DEB-III)

**List of Universities/institutions**

S.No.	Name
1	<b>The Registrar Andhra University, Waltair Junction, CBM Compound, Visakhapatnam, Andhra Pradesh-530003</b>
2	<b>The Registrar Dr. Bhim Rao Ambedkar Open University, Prof.G.Ram Reddy Marg Road No:46-Jubilee Hills Hyderabad -500033 Telangana</b>
3	<b>The Registrar Dravidian University, Dravidian University Road, Srinivasa Vanam, Kuppam, Andhra Pradesh-517425</b>
4	<b>The Registrar Gandhi Institute of Technology and Management (GITAM), Gandhi Nagar Campus, Rushikonda, Visakhapatman - 530 045, Andhra Pradesh.</b>
5	<b>The Registrar/Director Rashtriya Sanskrit Vidyapeeth, Royal Nagar, Chittoor District, Tirupati - 517 507 Andhra Pradesh</b>
6	<b>The Registrar Sri Venkateswara University, Triupati-517502 Andhra Pradesh</b>
7	<b>The Registrar University of Hyderabad, Prof CR Rao Road, Gachibowli, Hyderabad, Telangana 500046</b>
8	<b>The Registrar Rajiv Gandhi University, Rono Hill, Dist. Papum Pare, Doimukh, Arunachal Pradesh-791112</b>
9	<b>The Registrar Assam Don Bosco University, Airport Road, Azara, Guwahati, Assam 781017</b>

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10	<b>The Registrar Assam Down Town University, Chandrapur Road, Sankar Madhab Path, Gandhi Nagar, Panikhaiti, Guwahati, Assam 781026</b>
11	<b>The Registrar Dibrugarh University, Dibrugarh, Assam 786004</b>
12	<b>The Registrar Krishna Kanta Handiqui Open University, Headquarters: Patgaon, Rani Guwahati- 781017 Assam</b>
13	<b>The Registrar Tezpur University, Napaam, Sonitpur, Assam- 784 028</b>
14	<b>The Registrar Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur-842 001, Bihar</b>
15	<b>The Registrar Jai Prakash Vishwavidyalaya, Rahul Sankrityan Nagar, Near Parwati Ashram, Chota Telpa, Chhapra, Bihar 841301</b>
16	<b>The Registrar Lalit Narayan Mithila University, SH 56 , Kameshwar Nagar, Darbhanga, Bihar 846008</b>
17	<b>The Registrar Magadh University, Bodh Gaya.-824 234, Bihar</b>
18	<b>The Registrar Nalanda Open University, 2nd/3rd Floor, Biscomaun Bhawan Gandhi Maidan, Patna -800 001 BIHAR</b>
19	<b>The Registrar Patna University, Near Patna College, Ashok Rajpath Road, Patna, Bihar 800005</b>
20	<b>The Registrar Dr. C.V. Raman University, Kargi Road, Kota, Bilaspur-495113, Chhattisgarh.</b>

21	<b>The Registrar Pt. Sundarlal Sharma Open University, Bilaspur Koni-Birkona Marg Gram Post-Birkona Dist. Bilaspur (C.G.) -495009.</b>
22	<b>The Director All India Management Association, 24-25, 4th Floor, Andhra Association Building, Lodhi Road, Institutional Area, New Delhi 110003</b>
23	<b>The Registrar Indira Gandhi National Open University, Maidain Garhi, New Academic Complex, New Delhi-110068</b>
24	<b>The Registrar Jamia Hamdard, Humdard Nagar, Guru Ravidas Marg, Tughlakabad, New Delhi-110062</b>
25	<b>The Registrar Jamia Millia Islamia University, Maulana Mohammad Ali Jauhar Marg, Jamia Nagar, Okhla, New Delhi-110 025.</b>
26	<b>The Registrar Rashtriya Sanskrit Sansthana, 56-57 institutional Area, D-Block, Janak puri, New Delhi-110058</b>
27	<b>The Registrar TERI School of Advanced Studies, Plot No. 10, Institutional Area, Vasant Kunj, New Delhi- 110070</b>
28	<b>The Registrar University of Delhi, School of Open Learning, South Study Center, South Moti Bagh, Old Moti Lal Nehru College Building, New Delhi-110021</b>
29	<b>The Director Institute of Rail Transport, 17, Rail Bhavan, Raisina Road, New Delhi - 110 001</b>
30	<b>The Director National Institute of Health and Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi - 110 067</b>
31	<b>The Director TECNIA Institute of Advanced Studies, 3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi - 110 085</b>

32	<b>The Registrar</b> Dr. Babasaheb Ambedkar Open University, Jyotirmay Prisar, opp. Shri Balaji temple, Sarkhej-Gandhinagar Highway, Chharodi Ahmedabad - 382 481, Gujarat
33	<b>The Director</b> Entrepreneurship Development Institute of India, Gandhinagar-Ahmedabad Road , Next to Apollo Hospital, Bhat, Ahmedabad, Gujarat 382428
34	<b>The Registrar</b> Guru Jambheshwar University of Science and Technology, NH-10, Rohtak Hissar Sirsa Road, Hisar, Haryana 125001
35	<b>The Registrar</b> Kurukshetra University, Kurukshetra- 136 119, Haryana.
36	<b>The Registrar</b> Maharishi Dayanand University, Delhi Road, University Secretariat, Rohtak, Haryana 124001
37	<b>The Registrar</b> Himachal Pradesh University, Gyan Path Summer Hill Shimla- 171005, Himachal Pradesh
38	<b>The Registrar</b> University of Jammu, Babasaheb Ambedkar Road, Jammu Tawi -180 006, Jammu & Kashmir
39	<b>The Registrar</b> University of Kashmir, Hazratbal, Srinagar-190 006, Jammu & Kashmir.
40	<b>The Director</b> IFIM Business School, No. 8P & 9P, Opposite Infosys Gate 4, KIADB Industrial Area, Electronics City Phase 1, Bengaluru, Karnataka 560100
41	<b>The Registrar</b> Karnataka State Women's University, Jnanashakti Campus, Athani Road, Torvi, Vijayapura, Karnataka 586108
42	<b>The Registrar</b> Kuvempu University, Jnana Sahyadri, Shankaraghatta, Shimoga -577 451, Karnataka

43	<b>The Registrar Mangalore University, Mangalagangothri, Mangalore-574 199, Karnataka</b>
44	<b>The Registrar/Director Swami Vivekananda Yoga Anusandhana Samsthana, #19, 'Eknath Bhavan', Circle, Kempe Gowda Bengaluru, Gavipura, Kempegowda Nagar, Bengaluru, Karnataka 560019</b>
45	<b>The Registrar Tumkur University, Vishwavidyanilaya Karyalaya, B.H Road, Tumakur, Karnataka 572103</b>
46	<b>The Registrar Kannur University, Thavakkara, Civil Station Post, Kannur-670 002, Kerala</b>
47	<b>The Registrar Madhya Pradesh Bhoj Open University, Kolar Road, Near Swarn Jayanti Park Chuna Bhatti, Bhopal Madhya Pradesh- 462016</b>
48	<b>The Registrar Barkatullah University, Hoshangabad Road, Bhopal-462 026, Madhya Pradesh.</b>
49	<b>The Registrar Mahatma Gandhi Chitrakoot Gramoday Vishwavidyalaya, District Satna, Chitrakoot-485 334, Madhya Pradesh.</b>
50	<b>The Registrar Dr Harisingh Gour Vishwavidyalaya, University Road, Sagar, Madhya Pradesh 470003</b>
51	<b>The Registrar Jiwaji University, City Center, Gwalior- 474 011 Madhya Pradesh</b>
52	<b>The Registrar Maharishi Mahesh Yogi Vedic Vishwavidyalaya, Karaundi, PO Umariyapan Dist- Katni-483332, Madhya Pradesh</b>
53	<b>The Registrar Dr. D.Y. Patil Vidyapeeth, Pimpri, Sant Tukaram Marg, Pune-411018 Maharashtra</b>

54	<b>The Director</b> <b>Indian Institute of Material Management ,</b> <b>Plot No 102/104, Institutional Area,</b> <b>Sector 15, Imm Nhq Education Wing,</b> <b>Belapur - Cbd,</b> <b>Navi Mumbai - 400614</b> <b>Maharashtra</b>
55	<b>The Director</b> <b>International Institute for Population Sciences,</b> <b>Govandi Station Road, Deonar,</b> <b>Mumbai-400088</b> <b>Maharashtra</b>
56	<b>The Registrar</b> <b>Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalay,</b> <b>Vardha Gandhi Hills</b> <b>PO-Hindi Vishwavidyalaya,</b> <b>Vardha-442005, Maharashtra</b>
57	<b>The Registrar/Director</b> <b>MIT School of Distance Education,</b> <b>124, Ex-Service Men Colony,</b> <b>Paud Road, Kothrud,</b> <b>Pune-411038(Maharashtra)</b>
58	<b>The Director</b> <b>Narsee Monjee Institute of Management Studies,</b> <b>V.L. Mehta Road,</b> <b>Vile Parle (West),</b> <b>Mumbai- 400056</b> <b>Maharashtra</b>
59	<b>The Director</b> <b>Rashtrabhasha Prachar Samiti Gyan Mandal,</b> <b>Rashtrabhasha Prachar Samiti Parisar,</b> <b>Hindi Nagar, Wardha - 442 003</b> <b>Maharashtra</b>
60	<b>The Registrar</b> <b>Shivaji University,</b> <b>Vidyanagar,</b> <b>Kolhapur-416 004,</b> <b>Maharashtra</b>
61	<b>The Registrar</b> <b>Swami Ramanand Teerth Marathwada University,</b> <b>Dnayanteerth Vishnupuri,</b> <b>Nanded-431 606,</b> <b>Maharashtra</b>
62	<b>The Director</b> <b>Symbiosis Centre for Distance Learning</b> <b>Symbiosis Bhavan,</b> <b>1065-B, Gokhale Cross Road,</b> <b>Model Colony,</b> <b>Pune-411 016</b>



63	<b>The Registrar/Director Tata Institute of Social Sciences, V.N. Purav Marg, Sion Trombay Road, Deonar, Mumbai- 400088 Maharashtra</b>
64	<b>The Registrar Yashwantrao Chavan Maharashtra Open University, Dnyangangotri Near Gangapur Dam, Nashik, Maharashtra- 422222</b>
65	<b>The Registrar Bharati Vidyapeeth, LBS Road, 13 Sadashiv Peth, Next to Alka Talkies, Pune, Maharashtra 411030</b>
66	<b>The Registrar University of Mumbai, M.G Road Fort Mumbai, Maharashtra 400032</b>
67	<b>The Registrar The Institute of Chartered Financial Analysts of India University, Durtlong North, Aizawal - 796025, Mizoram</b>
68	<b>The Director Asian School of Business Management, Shiksha Vihar, Bhola Baranga- Khura road, Chandaka, Bhubneshwar-754 012 Odisha</b>
69	<b>The Registrar Berhampur University, Bhanja Bihar, Berhampur-760 007, Dt. Ganjam, Odisha.</b>
70	<b>The Registrar, Fakir Mohan University, Balasore-756 070, Odisha</b>
71	<b>The Registrar Utkal University, Vani Vihar, Bhubaneswar-751004 Odisha</b>
72	<b>The Registrar Pondicherry University, Bharat Ratna Dr. B.R.Ambedkar Administrative Building, R.V.Nagar, Kalapet, Puducherry - 605014</b>

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73	<b>The Registrar Lovely Professional University, Jalandhar-Delhi GT Road (NH-1), Near Chehru Railway Bridge, Phagwara-144411, Punjab.</b>
74	<b>The Registrar Panjab University Sector-14 Chandigarh-160 014</b>
75	<b>The Registrar Bhagwant University, Post Box No. 87, Sikar Road, Ajmer - 305 004, Rajasthan</b>
76	<b>The Registrar Jagan Nath University, NH-12, Chaksu Bypass, Tonk Road, Jaipur-303901, Rajasthan</b>
77	<b>The Registrar/Director Jain Vishva Bharati Institute, Ladnun, Rajasthan 341306</b>
78	<b>The Registrar Jaipur National University, Jaipur Agra By Pass, Near RTO Office, Jagatpura, Jaipur-302017, Rajasthan</b>
79	<b>The Registrar Jayoti Vidyapeeth Women's University, Vedant Gyan Valley, Village- Jharna, Mahala- Jobher, Link Road, Jaipur-Ajmer Expressway (NH-8), Jaipur-303122, Rajasthan</b>
80	<b>The Registrar NIMS University, Shobha Nagar, Jaipur-Delhi Highway, NH-11C Jaipur - 303 121, Rajasthan</b>
81	<b>The Registrar Suresh Gyan Vihar University, Mahal, Jagatpura, Jaipur-302017, Rajasthan.</b>
82	<b>The Registrar Vardhman Mahaveer Open University, Rawatbhata Road Kota-324021 Rajasthan</b>

83	<b>The Registrar The Institute of Chartered Financial Analysts of India University, (ICFAI) Ranka Road, Lower Sichey, Gangtok-737101, Sikkim.</b>
84	<b>The Registrar Vinayaka Missions Sikkim University, Plot No. 438, N-31 A Tadong, PO Daragaorn, Tadong, East Sikkim - 737 102.</b>
85	<b>The Registrar Shanmugha Arts, Science, Technology, Research &amp; Academy (SASTRA), Thirumalaisamudram, Thanjavur-613 401, Tamil Nadu.</b>
86	<b>The Registrar Tamil Nadu Open University, No 577, Anna Salai Saidapet- 600 015 Chennai</b>
87	<b>The Director Dakshin Bharat Hindi Prachar Sabha, 12, Thanikachalam Naicken Street, T Nagar, Chennai, Tamil Nadu 600017</b>
88	<b>The Registrar Tamil University, Coimbatore Nagapattinam Highway, Natchathira Nagar, Thanjavur-613010, Tamil Nadu</b>
89	<b>The Registrar Acharya Nagarjuna University Guntur-522510 Andhra Pradesh</b>
90	<b>The Registrar Maulana Azad National Urdu University, Gachibowli, Hyderabad-500032 Telangana</b>
91	<b>The Registrar National Academy of Legal Studies &amp; Research University, Justice City, Shameerpet, RR District, Hyderabad-500 078, Telangana</b>
92	<b>The Director National Institute of Rural Development (NIRD), NIRD Road, Rajendranagar Mandal, Hyderabad, Telangana 500030</b>

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93	<b>The Registrar Potti Sreeramulu Telugu University, Lalitha Kala Kshetram, Public Gardens, Nampally, Hyderabad-500 004, Telangana</b>
94	<b>The Registrar The English and Foreign Languages University, Osmania University Campus, Hyderabad- 500007 Telangana</b>
95	<b>The Registrar Institute of Chartered Financial Analysts of India, (ICFAI), PO Kamalghat, Agartala-Simna Road, Mohanpur, Dhaleswar Agattala-799210, Tripura,</b>
96	<b>The Registrar Tripura University, Suryamaninagar, Agartala-799 022, Tripura.</b>
97	<b>The Registrar Aligarh Muslim University, Aligarh-202 002 (UP)</b>
98	<b>The Director IMT Distance and Open Learning Institute A-16, Site-3, UPSIDC Industrial Area, Meerut Road, Ghaziabad - 201 003 Utter Pradesh</b>
99	<b>The Registrar Integral University, Dasauli, PO Bas-ha, Kursi Road, Lucknow-226 026, Uttar Pradesh.</b>
100	<b>The Director NIMT Institute of Technology and Management, G T road, Delhi Ghaziabad Highway, Near Hindon River Bridge, Ghaziabad- 201007 Uttar Pradesh</b>
101	<b>The Director NIMT, Plot No.41, Knowledge Park-I, Kasna Road, Greater Noida, Distt. Gautam Budh Nagar - 201 310 (UP)</b>
102	<b>The Registrar Sam Higginbottom Institute of Agriculture, Technology &amp; Sciences, P.O. Agricultural Institute, Rewa Road, Allahabad - 211 007, Uttar Pradesh.</b>

103	<b>The Registrar Swami Vivekanand Subharti University, Subhartipuram, NH-58, Delhi-Haridwar Meerut By Pass Road, Meerut-250005, Uttar Pradesh.</b>
104	<b>The Registrar Teerthanker Mahaveer University, Delhi Road, Bagarpur Moradabad-244001 Uttar Pradesh</b>
105	<b>The Registrar U.P.Rajarshi Tandon Open University, Shantipuram Awas Yojna (Sec-F) Phaphamau, Allahabad-211013 Uttar Pradesh</b>
106	<b>The Registrar Dev Sanskriti Vishwavidyalaya, Gayatrikunj - Shantikunj, Haridwar - 249 411 Uttarakhand</b>
107	<b>The Registrar Institute of Chartered Financial Analysts of India (ICFAI), Rajawala Road, Central Hope Town, Selaqui, Dehradun-248197, Uttarakhand</b>
108	<b>The Registrar University of Petroleum &amp; Energy Studies, Bidholi, Via Prem Nagar, Dehradun-248007, Uttarakhand</b>
109	<b>The Registrar Uttarakhand Open University, Behind Transport Nagar Vishwavidyalaya Marg Haldwani (Nainital) -263139 Uttarakhand</b>
110	<b>The Registrar Netaji Subhas Chandra Bose Open University, DD-26, Sector-I, Salt Lake City Kolkata - 700 064</b>
111	<b>The Registrar University of North Bengal, Raja Rammohunpur Dist- Darjeeling-734013 West Bengal</b>
112	<b>The Registrar Rabindra Bharati University, Emerald Bower Campus, 56A, B.T. Road, Kolkata, West Bengal 700050</b>

113	<b>The Registrar University of Burdwan, Rajbati, Bardwan, West Bengal 713104</b>
114	<b>The Registrar University of Kalyani, District Nadia, Kalyani, West Bengal 741235</b>
115	<b>The Registrar Vidyasagar University, Midnapore, West Bengal 721102</b>
116	<b>The Registrar Assam University, Cachar District, Silchar, Assam 788011</b>
117	<b>The Registrar Saurashtra University, University Campus Rajkot- 360 005, Gujarat.</b>
118	<b>The Registrar Chaudhary Devi Lal University, Barnala Road, Sirsa-125055, Haryana.</b>
119	<b>The Director JK Business School, Gurgaon Sohna Expressway, Damdama Lake Road, Bhondsi, Gurgaon - 122 102 (Haryana)</b>
120	<b>The Registrar Rani Durgavati Vishwavidyalaya, Saraswati Vihar, Pachpedi, Jabalpur-482 001, Madhya Pradesh.</b>
121	<b>The Registrar Padamshri Dr. D.Y. Patil Vidyapith, Sector-7 Navi Mumbai- 400706 Maharashtra.</b>
122	<b>The Registrar Thapar Institute of Engineering &amp; Technology, Thapar Technology Campus, Bhadson Road, P.O. Box 32 Patiala-147 004, Punjab.</b>
123	<b>The Registrar Tamil Nadu Dr. Ambedkar Law University , 5,Poompozhil, Dr.D.G.S Dhinakaran Salai, Chennai, Tamil Nadu-600028</b>

124	<b>The Registrar Madurai Kamraj University, Palkalai Nagar, Madurai, 625021</b>
125	<b>The Registrar Amity University, Block J2 Ground Floor, Amity University Cumpas, Sec-125 Noida-201313 Uttar Pradesh</b>
126	<b>The Registrar University of Allahabad, Senate House Campus, University Road, Old Katra, Allahabad, Uttar Pradesh 211002</b>
127	<b>The Registrar Jawaharlal Nehru Technological University, Kukatpally, Hyderabad 500085 Telangana</b>
128	<b>The Registrar Rayalaseema University, Nandyal Raod, Opp G Pulla Reddy Engineering college, Kurnool A.P-518007</b>
129	<b>The Registrar Sri Krishnadevaraya University, Kadiri - Ananthapur Highway, kandukuru, Anantapur, Andhra Pradesh 515591</b>
130	<b>The Registrar Sri Padmavati Mahila Vishwavidyalayam, Padmavathi Nagar, Tirupati, Near West Railway Station, Tirupati, Chittoor, Andhra Pradesh 517502</b>
131	<b>The Registrar Gauhati University, Gopinath Bardoloi Nagar, Guwahati- 781 014, Assam.</b>
132	<b>The Registrar Kannada University, Hampi, Vidyaranya - 583 276, Taluk, Bellary, Karnataka.</b>
133	<b>The Registrar National law School of India University, P.O Bag-7201, Nagarbhavi, Bengaluru, Karnataka 560242</b>

134	<b>The Registrar</b> Devi Ahilya Vishwavidyalaya, "Nalanda Campus", 165, R.N. Tagore Marg, Indore-452 001, Madhya Pradesh.
135	<b>The Registrar</b> Awadesh Pratap Singh University, Sirmour Road, Ananthpur, Rewa, Madhya Pradesh 486003
136	<b>The Registrar</b> Mahatma Gandhi University, 13th Mile, G.S. Road, Khanapara, Ri-Bhoi, Guhawati, Meghalaya 793101
137	<b>The Registrar</b> North Orissa University, Sri Ram Chandra Vihar, Takatpur, Baripada, District Mayurbhanj- 757003, Bhuabaneswar, Odisha.
138	<b>The Registrar</b> Sambalpur University, Jyoti Vihar, Sambalpur-768 019, Odisha.
139	<b>The Registrar</b> ICFAI Foundation for Higher Education, Dontanapalli, Shankarapally Road, Hyderabad-501203, Telangana.
140	<b>The Registrar</b> Kakatiya University, Vidyaranyaपुरi, Hanamkonda, Warangal-506 009, Telangana
141	<b>The Registrar</b> Osmania University, Osmania University bhadson road. P.O Bpx 32, Patiyala, 147 007 Main Rd, Hyderabad, Telangana 500007
142	<b>The Director</b> Indian Institute of Carpet Technology, Chauri Road, Bhadohi - 221 401 Utter Pradesh
143	<b>The Registrar</b> Jadavpur University, 188, Raja S.C. Mallik Road, PO Jadavpur, Kolkata-700 032, (West Bengal)



144.	<b>The Director</b> <b>Welingkar Institute of Management, Research &amp; Development,</b> <b>CTS 163/10 to 179/10, Lakhamsi Napoo Road,</b> <b>Matunga(Central),</b> <b>Next to RA Poddar College,</b> <b>Mumbai - 400019</b>
145.	<b>The Registrar</b> <b>I. K Gujaral Punjab Technical University,</b> <b>Jalandhar-Kapurthala Highway</b> <b>Kapurthala-144603</b> <b>Punjab</b>



**F.No. 12-9/2016 (DEB-III)**

**Dated: Oct., 2016**

By Speed Post

07 OCT 2016

**The Registrar  
Sikkim Manipal University  
5<sup>th</sup> Mile, Tadong -737102  
Gangtok  
Sikkim**

**Sub:** *Disclosure of Information on website regarding ODL programmes and territorial jurisdiction in case of study centres & examination centres.*

Sir,

It was noted by UGC that Institutions approved by UGC for offering education through distance mode were not displaying all the information related to their ODL programmes which may be required by students and public at large desirous of pursuing education through distance mode. In some cases, Institutions direct the students to furnish their personal details for getting basic information of the programmes offered through distance mode.

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Yours faithfully

*Megha Kaushik*  
**(Megha Kaushik)**  
Education Officer

Copy to:

Concerned file- DEB-II Section

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x/19  
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*Megha Kaushik*  
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**(Megha Kaushik)**  
Education Officer



F.No. 12-9/2016 (DEB-III)

Dated: Oct., 2016

By Speed Post

**The Registrar**  
**MATS University**  
**Aarang - Kharora Highway, Aarang**  
**Raipur - 493441, Chhattisgarh**

07 OCT 2016

**Sub:** *Disclosure of Information on website regarding ODL programmes and territorial jurisdiction in case of study centres & examination centres.*

Sir,

It was noted by UGC that Institutions approved by UGC for offering education through distance mode were not displaying all the information related to their ODL programmes which may be required by students and public at large desirous of pursuing education through distance mode. In some cases, Institutions direct the students to furnish their personal details for getting basic information of the programmes offered through distance mode.

The matter was considered by UGC and it has been decided that all the Institutions approved to offer education through distance mode may be directed to display the following information, related to ODL programmes, on their official websites.

1. Name of the courses on offer.
2. Approval of the statutory bodies of the university.
3. Approval of Regulatory bodies (Complete approval letter).
4. Details of academic calendar.
5. Student strength - enrolled, appeared and passed the examinations under ODL programmes during the last three academic sessions.
6. List of study centres with complete address and details of Coordinator and support services, face to face contact programmes etc.
7. List of Examination Centres
8. Availability of SLMs on website.
9. Elaboration of academic MOU for ODL programmes.

10. Name and other details of Course Coordinator at the HQ for each course.
11. Complete Prospectus/brochure covering all aspects of ODL programmes.
12. Territorial Jurisdiction of University/Institution.
13. Minimum qualification of incumbent Subject Coordinators/ Counsellors at the Study Centes (programme wise-for all programmes).
14. Details of Faculty, Administrative officials.

It is therefore, directed that the above information may be uploaded, in a transparent manner, on your official website related to distance education within 15 days of issue of this letter. Apart from above, your Institution may upload additional information that may be helpful to ODL aspirants.

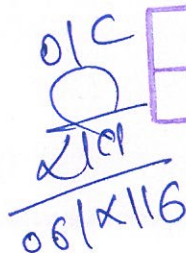
It is again reiterated that Territorial Jurisdiction in respect of all activities has to be followed strictly. This also includes setting up of examination centres. UGC has already issued a Public Notice on 19.07.2016, which may be accessed at UGC website [www.ugc.ac.in](http://www.ugc.ac.in).


Yours faithfully

*Megha Kaushik*  
**(Megha Kaushik)**  
 Education Officer

Copy to:

Concerned file- DEB-II Section

*OK*  
  
*06/12/16*



*Megha Kaushik*  
 6/12/16  
**(Megha Kaushik)**  
 Education Officer