



**UNIVERSITY GRANTS COMMISSION**  
**DISTANCE EDUCATION BUREAU**

**AWARENESS PROGRAMME**  
**FOR**  
**STAKEHOLDERS**  
**On**  
**ODL AND ONLINE LEARNING**

<b>S. No.</b>	<b>Presentation Topic</b>	<b>Presented by</b>
1	Regulatory Framework	Ms. Smita Bidani
2	Functioning of Portal (Application Process)	Ms. Neethu S Thulaseedharan
3	Recognition Process	Lt. Cdr. Vinod Singh Yadav (Retd.)



Presentation  
on  
**ODL and Online  
Regulatory  
Framework**  
by  
Ms. Smita Bidani  
Deputy Secretary, UGC

# Background



## 1991 -

- Establishment of The Distance Education Council (DEC) under Section 16(7) read with Section 5(2) of the IGNOU Act, 1985

## 2007 -

- Joint Committee of UGC, AICTE and DEC developed 'Recognition of Open and Distance Learning (ODL) Institutions' Handbook, 2009

## 2012 -

- University Grants Commission - Regulatory functions for non-technical education in ODL mode
- AICTE - Regulatory functions for technical education in ODL mode

## 2014 -

- UGC - Regulator for higher education system in ODL mode, including for technical education in universities/affiliated colleges

# Distance and Online Education



## 3 A's



## PERSPECTIVES



# Regulations



## UGC (Open and Distance Learning) Regulations, 2017

- Notified in the Gazette on **23<sup>rd</sup> June, 2017**
- First, Second, Third and Fourth Amendments - Notified on 11<sup>th</sup> October 2017, 6<sup>th</sup> February 2018, 6<sup>th</sup> September 2018 and 6<sup>th</sup> June 2019



## UGC (Online Courses or Programmes) Regulations, 2018

- Notified on **4<sup>th</sup> July, 2018** in the Gazette of India
- Amendment - notified on 17<sup>th</sup> January, 2020

# UGC (ODL Programmes and Online Programmes) Regulations, 2020



- Notified on **4<sup>th</sup> September, 2020** in the Gazette of India
- Were laid down in **Lok Sabha on 22.03.2021** and in **Rajya Sabha on 25.03.2021**
- UGC (ODL Programmes and Online Programmes) (**Amendment**) Regulations, 2021 - notified on **1<sup>st</sup> July, 2021**

# Applicability



Regulations  
applicable  
to:

University referred  
to under clause (f)  
of section 2 of the  
UGC Act, 1956

Institution Deemed  
to be University  
under section 3 of  
the UGC Act, 1956



# Eligibility Criteria (ODL)



## HEIs should be

Accredited by NAAC, with minimum score of 3.01 on a 4-point scale

or

In the top-100 in university category in the NIRF for at least once in last two preceding cycles

Open Universities -  
Only NAAC  
accreditation

New Open Universities required to obtain NAAC accreditation within one year of their becoming eligible for accreditation by the NAAC

# Eligibility Criteria (OL)



## HEIs should be

In existence for at least three years; and

Accredited by NAAC, with minimum score of 3.01 on a 4-point scale

or

In the top-100 in university category in the NIRF for at least once in last two preceding cycles

Clause (b) not applicable for recognized Open Universities - NAAC accreditation prior to the completion of the current recognition period

# Entitlement Criteria (OL)



## Without prior approval of the UGC

HEIs should have NAAC score 3.26 and above or Having rank in Top-100 in university category of NIRF, at least twice in three preceding cycles	Can start maximum 13 (3UG + 10PG) Online programme - HEI needs to apply to the UGC for more than the defined number of programmes	Required to submit application/ desired information and affidavit to UGC	Permitted to enroll International Learners also
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# Prohibited Programmes



The programmes in the disciplines (**including their allied domains**) of:

- **Engineering**
- **Medical**
- **Physiotherapy**
- **Occupational Therapy and other Para-Medical disciplines**
- **Pharmacy**
- **Nursing**
- **Dental**
- **Architecture**
- **Sports**
- **Law**
- **Agriculture**
- **Horticulture**
- **Hotel Management**
- **Catering Technology**
- **Culinary Sciences**
- **Aircraft Maintenance**
- **Visual Arts**
- **M.Phil and Ph.D**

Such other Programmes **not permitted** to be offered through ODL mode and/or Online mode by any concerned statutory or regulatory body or council

# Prohibited Programmes



## Online mode:

- Any programme requiring practical or laboratory course as a curricular requirement, shall be prohibited through Online mode, except in cases where practical component is limited to programming and coding including software tools

## ODL mode and Online mode

- If the concerned statutory or regulatory body or council **permits** any of the prohibited programmes, as mentioned in regulation, under its domain, in Open and Distance Learning mode and/or Online mode, the same may be considered by the Commission

# Provision regarding Regulatory Authority Approval



*“.....for the programmes falling under the ambit of a statutory or regulatory authority or regulatory council, the **Higher Educational Institution has the approval or recommendations of the respective statutory or regulatory authority or regulatory council** for offering the programmes in **Open and Distance Learning mode or Online mode**, as applicable*

# Programmes Applicability



Undergraduate, Postgraduate and Postgraduate Diploma level of 2 year duration

Disciplines in which already **same** programme being offered in conventional / ODL mode and from which **at least one batch has passed out.**

Recommendation of Regulatory Authority required, wherever applicable

Period of recognition: **Five years**

Certificate or Diploma programmes – by **recognised HEIs**, after approval of statutory authorities of HEI and regulatory authority/council, as applicable

Minimum and Maximum Duration

**Minimum duration for undergraduate and postgraduate degree** – in accordance with the UGC notification of specification of degrees, 2014

**Minimum duration for post graduate diploma** – two years

**Maximum duration** – double the minimum duration



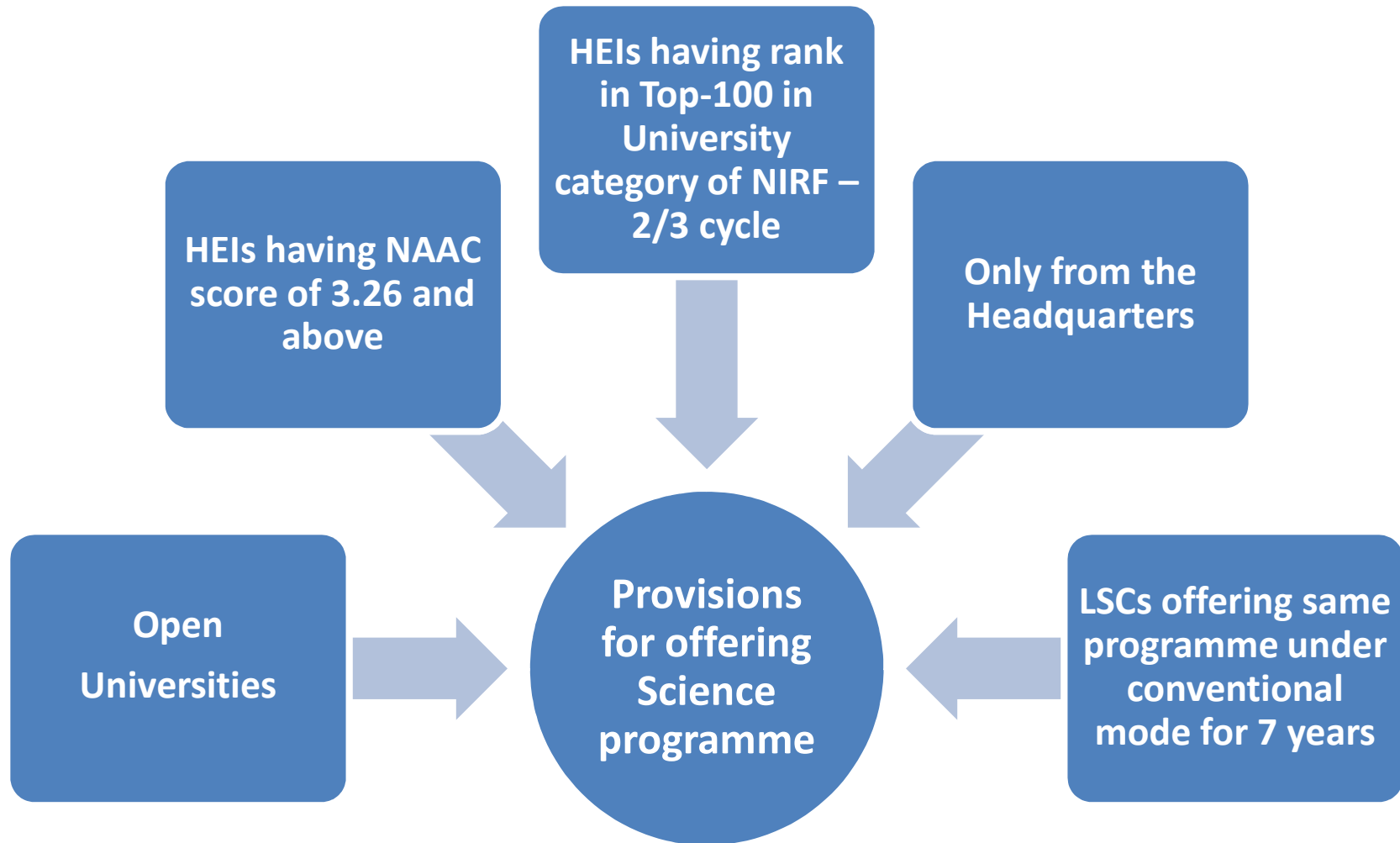
# Equivalency to Conventional Mode



- Proposed ODL programme shall be **equivalent** to the corresponding **same programme in conventional mode** in the following:
  - ✓ Same Entry Level Qualifications
  - ✓ Same Curriculum
  - ✓ Same Teaching-Learning Scheme
  - ✓ Same Pattern of Question Papers for End Semester Examination or Term End Examination
  - ✓ Same Pass or Fail Criteria
- Similarly for **Online** mode, proposed online programme shall be equivalent to the corresponding same programme in conventional mode/ODL mode on above mentioned parameters



# Science Based Programmes (ODL)



# Intake Capacity



## Non-science based programmes

- **No limit on number** of learners in a programme in ODL /Online mode

## Science based programme in ODL mode

- **Dual Mode University:** **3 times** of the approved intake in conventional mode
- **Open University:** it shall be commensurate with the capacity of the LSCs to provide lab facilities to the admitted learners

# Establishment of Centres



**Centre for Online Education (COE) for Open Universities**

**Centre for Distance and Online Education (CDOE) for Dual Mode Universities**

**Centre for Internal Quality Assurance (CIQA) for ODL and Online Education**

# Territorial Jurisdiction (Online)



- **Not applicable for Online programmes**
- HEI can enrol International Learner if they have NAAC score of 3.26 and above or NIRF rank in Top-100 in University category – 2/3 cycle
- Admission details submission to UGC, MoE, MEA

# Territorial Jurisdiction (ODL)



Type of University	Territorial Jurisdiction
Central University	Allotted to HEI under its Act
State University	Allotted to HEI under its Act and in no case beyond the territory of the state of its location
Private University (under a State Act)	<ul style="list-style-type: none"><li>• Allotted to HEI under its Act and in no case beyond the territory of the state of its location</li><li>• Governed by UGC (Establishment and Maintenance of Standards in Private Universities) Regulations, 2003</li><li>• Offer Programmes only through HQ and recognized off campus centres; Not from LSC</li></ul>
Deemed to be University	<ul style="list-style-type: none"><li>• Governed by UGC (Institutions Deemed to be Universities) Regulations, 2019</li><li>• Within its Head Quarters or from those off campuses which are approved by the Government of India</li></ul>

# Human Resource Requirements



## **ODL mode:**

- Head of School of studies for Open University; a **regular functionary on full time dedicated basis not below the rank of an Associate Professor**
- In case of Dual Mode University, Director for Centre of Distance and Online Education; a **regular functionary on fulltime dedicated basis not below the rank of an Associate Professor**

## **Online mode:**

- COE/CDOE shall have Director, Deputy Director, Assistant Director, Technical Support Staff

**Administrative Staff for both ODL and Online mode as mentioned in Regulations**

# Faculty Requirements (ODL)



- **Open universities** – **Minimum 3 faculty members** (full-time dedicated) at Associate Professor/Assistant Professor level
  - In case of UG and PG programmes in same discipline: 5 faculty members instead of 6 faculty members
- **Dual mode universities** – **Minimum 2 faculty members** (full-time dedicated) per ODL Programme at Professor/Associate Professor/Assistant Professor level
  - In case of UG and PG programmes in same discipline: 3 faculty members instead of 4 faculty members



# Faculty Requirements (Online)



- **Programme Coordinator (One per Programme)**
  - Responsible for overall coordination of the development, delivery and assessments of the learners in an Online Programme
- **Course Coordinator (One per Course)**
  - Course Coordinator shall coordinate the development, delivery and assessments of the learners in the Course
- **Course Mentor (One per batch of 250 learners)**
  - Course Mentor shall assist the Programme/Course Coordinator in providing academic support to learners
  - Mentor shall be the subject matter expert adept in handling technology
- Course Coordinators and Mentors shall need to participate actively in the Discussion Forum

# PROGRAMME PROJECT REPORT, SELF-LEARNING MATERIAL and E- LEARNING MATERIAL



- PPR - a self-disclosure by the HEI about launching the programme in the ODL mode and/or Online mode – 9 point format
- Self-Learning Materials (SLMs) - self-explanatory, self-contained, self-directed, self-motivating and self-evaluating
- The E-Learning Material - four quadrant approach; as per UGC (Credit Framework for online learning courses through SWAYAM) Regulations, 2016
- At least 60 percent of SLM (for ODL)/ e-LM (for Online) - Developed by in-house faculty of the HEI
- Approval of statutory authorities of the HEI and submission to UGC along with application - mandatory

# Preparedness of Learning Material



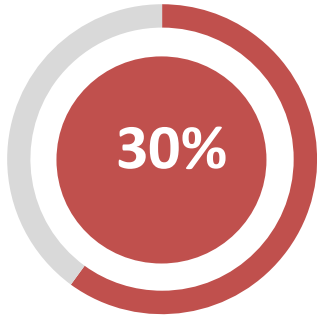
## For Open and Distance Learning mode: SLM

- The preparedness level at the **time of submission of the proposal** along with its approval by the statutory authorities of the HEI:
  - ✓ Under Graduate Programmes (3 years duration): **First two years**
  - ✓ Post Graduate Programmes (2 years duration): **First year**
  - ✓ For Post Graduate Diploma Programmes (2 years duration): **First year**

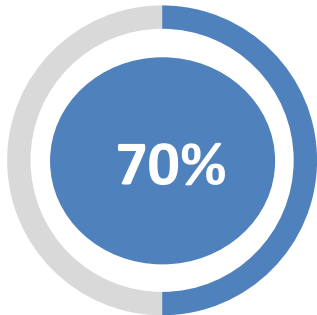
## For Online mode: e-LM

- The preparedness level at the time of submission of the proposal for each course in four quadrants along with its approval by the statutory authorities of the HEI:
  - ✓ Under Graduate Programmes (3 years duration): **First three semesters**
  - ✓ Post Graduate Programmes (2 years duration): **First year**
  - ✓ For Post Graduate Diploma Programmes (2 years duration): **First year**

# Evaluation and Weightage



Continuous or formative assessment (**in semester**):  
**Maximum 30%**



Summative assessment (**end semester examination or term end examination**):  
**Minimum 70%**

# Examination Centres



- i. All Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can **also** be identified as examination centre(s) including approved affiliated colleges under the University system in the Country
- ii. LSC can also be used as examination centres
- iii. No Examination Centres shall be allotted to private organisations or unapproved HEIs
- iv. For Online mode examinations to be conducted either **using Computer based test or pen and paper test in a proctored environment in **designated test centre.****

# Maintenance of Standards



- Annual review of performance of HEI

CIQA

- Through disclosures, declarations and reports

MANDATORY  
SELF  
DISCLOSURE

- Every Five year

THIRD PARTY  
AUDIT

- Inquiry through inspection

VISITS

# Violation of Regulations



## **Punitive actions on following lines:**

- i. Show Cause Notice to HEI
- ii. Withdrawal of recognition for a programme/some programmes/all programmes, maximum up to next 5 academic sessions not only for ODL or online programmes but also for other programmes offered in conventional mode
- iii. Lodging FIR
- iv. Withhold or debar from receiving UGC grants
- v. Refer the matter to the Central or State Government, as applicable for withdrawal of HEI status
- vi. take action as per the provisions of the Act or Rules or Regulations as applicable to the Higher Educational Institution
- vii. Put in the public domain a list of such defaulters HEIs
- viii. In case of a non-recognized HEI, punitive action mentioned at clauses (i), (iii), (v) and (vii) shall be exercised by the Commission keeping in view future of the learners

# Physical Infrastructure:



S. No.	Built-up Area Type	Percentage (%)	Built-up Area (Carpet Area, in sq ft)
1	Academic	50 per cent.	7500
2	Administrative	10 per cent.	1500
3	Academic support such as Library, Reading room, Computer Centre, Informational and Communication technology Labs, Video and Audio Labs etc	30 per cent	4500
4	Amenities or other support facilities	10 per cent.	1500
		Total	15000

- Minimum requirement of Physical Infrastructure will be as per University Grants Commission (Fitness of Open Universities for Grants) Rules, 1988 and as amended from time to time, except for the existing Open Universities for the purpose of these regulations



# ODL AND ONLINE MODE APPLICATION SUBMISSION



# Application Submission Requirements



- Institutional eligibility criteria
- Approval of the statutory bodies
- Respective regulatory authority approval
- List of proposed programmes in ODL/OL

## For Each Programme

- Expected enrolment
- The learning outcome
- Entry level qualifications
- Curriculum
- T-L scheme etc.

# Application Submission Requirements



- Payment of the fee as notified by Commission
- A. One-time registration fees by all the Open and Dual mode Universities
  - Rs. 25000/- + GST as applicable
- B. Open and Distance Learning Programme
  - Starting of Programs - Rs 10,000/- per programme
  - Minimum of Rs 50000/- and GST as applicable
- C. Online Learning Programmes
  - Starting of Programs - Rs 15,000/- per programme
  - Minimum of Rs 75,000/- and GST as applicable

# DEB Initiatives to Enhance Transparency



- List of HEIs along with approved programmes in DEB Portal
- Conducting consultative meetings with Regulatory Bodies on regular basis.
- Forwarding of copy of Recommendation sheets to the HEI
- Uploading of decisions in public domain
- Video Recording of all the meetings
- Online Complaint Handling Mechanism

APPLICATION FOR ACADEMIC  
YEAR 2022-23 UNDER UGC(ODL  
PROGRAMMES AND ONLINE  
PROGRAMMES) REGULATIONS,  
2020



# Public Notice – For ODL and/or Online Programmes Recognition - Academic year 2022-23



## PUBLIC NOTICE

F. No. 3-1/2022 (DEB-III)

13<sup>th</sup> May, 2022

**Invitation of applications from ELIGIBLE Higher Educational Institutions (HEIs) for recognition to offer programmes under Open and Distance Learning (ODL) mode and/or Online mode from academic year 2022-23, academic session beginning September, 2022 (revised from July-August, 2022) and onwards.**

UGC invites fresh applications from eligible Higher Educational Institutions (HEIs) as per Regulation 3(A) and Regulation 3(B)(b) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment for recognition of the programmes under Open and Distance Learning (ODL) mode and/or Online mode from academic year 2022-23, academic session beginning September, 2022 (revised from July-August, 2022) and onwards.

**The Online portal for submitting applications shall remain open from 15<sup>th</sup> May, 2022 to 31<sup>st</sup> May, 2022.** The HEI is required to submit application at [https://deb.ugc.ac.in/Proposal/Application\\_Selection](https://deb.ugc.ac.in/Proposal/Application_Selection). The duly certified hard copy of the application along with original affidavit and annexure should reach by **15<sup>th</sup> June, 2022** at the address, Joint Secretary, Distance Education Bureau, UGC, 35, Feroze Shah Road, New Delhi -110001.

Eligible HEIs that have been already recognized by the UGC to offer ODL and/or Online Programmes for academic year 2022-23 may apply for recognition of additional programmes, if any.

The HEIs are requested to visit the UGC DEB website at <https://deb.ugc.ac.in/> for prescribed application fee and for further updates/ announcements in this regard.

**Note: Higher Educational Institutions (HEIs) entitled to offer Online Programmes without prior approval of UGC as per Regulation 3(B)(a) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment may apply/submit information in the prescribed format on the UGC DEB web-portal THROUGHOUT THE YEAR at [https://deb.ugc.ac.in/Proposal/Application\\_Selection](https://deb.ugc.ac.in/Proposal/Application_Selection).**

  
(Rajnish Jain)

Open the DEB website using the following URL-  
<https://deb.ugc.ac.in/>

The screenshot shows the homepage of the Distance Education Bureau (DEB). At the top, there is a dark navigation bar with links for 'REGISTRATION', 'LOGIN', 'FAQS', and 'CONTACT'. Below this is the DEB logo and a search bar. A red banner below the search bar reads 'NEW University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020'. The main content area features the title 'DISTANCE EDUCATION BUREAU' and a 'READ MORE' button. Below the title are three main sections: 'Open & Distance Learning' (orange), 'Online Learning' (blue), and 'Student Corner' (teal). Each section contains a list of links and resources.

**REGISTRATION** | **LOGIN** | **FAQS** | **CONTACT**

**DISTANCE EDUCATION BUREAU**

[READ MORE](#)

- Open & Distance Learning**
  - UGC(ODL) Regulations, 2017 and Amendments
  - Recognition Accorded for ODL Programmes-Year Wise
    - 2019-20
    - 2018-2019
    - 2016-2017
    - 2015-2016
  - Previous Recognitions
- Online Learning**
  - UGC (Online Courses or Programmes) Regulations, 2018
  - Recognition Accorded for Online Learning Programmes 2019-20
  - Important Notifications
- Student Corner**
  - Know your University/HEIs
    - Open & Distance Learning
    - Online Learning
  - Year Wise Recognition Status
  - Academic Year Planner
  - Student Complaint Handling Mechanism
    - Student Help Manual
    - HFI Help Manual

Click here to begin the process





Public Notice reg: Invitation of applications from Higher Educational Institutions(HEIs) entitled to offer Online Programmes without prior approval of UGC as pr Regulation 3(B)(a) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its Amendments.

New HEIs should click here for the registration.

### ELIGIBLE ODL/ONLINE

[Registration](#)

[Login](#)

[Help Manual](#)

Start date: 15<sup>th</sup> May 2022

Last date: 31<sup>st</sup> May 2022

### ENTITLED ONLINE

[Registration](#)

[Login](#)

[Help Manual](#)

Application portal live round the year.

Already Registered HEIs should click here to apply.

Use these contact details for any general query

### IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query  
[Click here..](#)

For Technical Query  
Phone : 079-2326-8279, 9716960257

Use these contact details for any technical query



First page displays the Important Timelines/Instructions including Eligibility Criteria, Fee & Payment details and UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020

Registration: Higher Educational Institution

Important Timelines/Instructions

1. Timeline:

Activity	Date
Last date to submit Online application form	31.05.2022
Last date to submit hard copy of application form	15.06.2022

2. Eligibility conditions to apply for recognition of ODL programmes and Online programmes:

NAAC	NAAC score 2.01 and above or
UGC	Rank in Top-100 in University category of National Institutional Ranking Framework, at least equal to last preceding cycle
Establishment (Only for Online)	HEI should be in existence for at least three years (Only for Online)

3. HEIs already recognized by UGC for offering ODL programmes may apply only for additional programmes, if any.

4. HEIs can apply for degree programmes at the undergraduate and post graduate levels and post graduate diploma through Open and Distance Learning mode and Online mode.

5. Programmes in the following domains are prohibited to be offered under ODL and Online mode:

- (i) Engineering
- (ii) Medicine
- (iii) Physiotherapy
- (iv) Occupational Therapy and other Para-Medical disciplines
- (v) Law
- (vi) Dentistry
- (vii) Pharmacy
- (viii) Nursing
- (ix) Architecture
- (x) Psychotherapy
- (xi) Agriculture
- (xii) Hotel management
- (xiii) Culinary studies
- (xiv) Cooking Technology
- (xv) Aircraft Maintenance
- (xvi) Boat building
- (xvii) Sports
- (xviii) Yoga
- (xix) Any other programme not permitted to be offered in distance mode by any Statutory Council or Regulatory body.

Apart from the above, M.Phil and Ph.D. programmes in all disciplines through ODL and Online mode are also prohibited.

6. Self Learning Material (S-Learning Material) Requirement:

- (a) For ODL and Online:
  - At least 75 percent of the total - developed by in-house faculty of the HEI
  - Remaining can be sourced from available resources such as other HEIs, Open Educational Resources (OER) and SWAYAM

(b) For ODL:

- Self Learning Material shall be ready in all respect as:
  - Under Graduate Programmes (2 years duration) - First Two Years
  - Post Graduate Programmes (2 Years Duration) - First Year
  - For Post Graduate Diploma Programmes (2 Years Duration) - First Year

(c) For Online:

- Self Learning Material in four quarters for each course shall be ready as:
  - For Under Graduate Level Programmes - First Two Semesters
  - For Post Graduate Diploma Programmes - First Year

7. Details of fee for submission of application for recognition/Establishment of ODL and/or Online programme and assessment of ODL are as follows:

- a. Online registration fee Rs. 25,000 + GST as applicable
- b. Open and Distance Learning Programme (ODL)
- Starting of Programme - For 10,000+ per programme, subject to minimum of Rs. 25,000 + GST as applicable
- c. Online Learning Programme (OL)
- Starting of Programme - For 15,000+ per programme, subject to minimum of Rs. 75,000 + GST as applicable
- Public Notice: <https://debu.ugc.ac.in/pdf/2019/06/20190603.pdf>

8. Bank details for submission of fees by the HEIs through Payment Gateway are as under:

Name of the organization	Secretary, UGC
Bank Name	Canara Bank
Bank Ac. No.	1050714050
IFSC code	CANR0030037
MICR Code	1050170
Branch Name	University Grants Commission Building, Shah, Zakhari Marg, New Delhi - 110 002

HEI shall mention the transaction details in the application.

9. Applications, which are not submitted through online mode on the web portal within the specified period, will not be considered.

Note: Before filing the application, please read the University Grants Commission (Open and Distance Learning Programme and Online Programme) Regulations, 2020 and its subsequent amendments. Click Here.

[Continue to instructions](#)

Click here to go to the next page



## Read the general instructions and Accept the conditions

APPLICATION FOR RECOGNITION OF PROGRAMMES UNDER OPEN AND DISTANCE LEARNING MODE AND/OR ONLINE MODE AS PER UGC (OPEN AND DISTANCE LEARNING PROGRAMMES AND ONLINE PROGRAMMES) REGULATIONS, 2020  
Academic Session - Beginning July - August, 2022 (revised as September, 2022) and onwards

1. University Grants Commission has notified the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 in the official Gazette on 4th September, 2020. Subsequently, UGC (Open and Distance Learning Programmes and Online Programmes) (Amendment) Regulations, 2021 have been notified in the Gazette on 1st July, 2021. These regulations are available on UGC website at <https://deb.ugc.ac.in/Uploads/20200906.pdf> and [https://www.ugc.ac.in/pdfnews/6852408\\_UGC\(ODL-Programmes-and-Online-Programmes\)\(Amendment\)Regulations,-2021.pdf](https://www.ugc.ac.in/pdfnews/6852408_UGC(ODL-Programmes-and-Online-Programmes)(Amendment)Regulations,-2021.pdf) respectively. Kindly read the same before applying.
2. The HEI intending to apply shall register online through the portal. After successful registration, the ID and password will be sent at the registered official email ID. The UGC may verify the genuineness of the applicant through email/mobile before sending ID and password. It may be noted that only Registrar/ authorised official of HEI is allowed to register on the behalf of the HEI.
3. Persons other than registrar/authorised official of HEI are not allowed to register themselves on behalf of any HEI. UGC may initiate legal action against such persons.
4. The applicant will be able to access the online application form after log in through the portal using given ID and Password only. The applicant HEIs are requested to go through the information required to be submitted while applying along with the format of Affidavit to be submitted.
5. After submission of online application, the HEI shall submit a copy of application along with the duly notarised affidavit to 'Joint Secretary (DEB), University Grants Commission, Distance Education Bureau, 35, Froze Shah Road, Delhi -110001, within 15 working days after submission of the online application form.
6. A copy of online application downloaded from the portal shall be uploaded by the HEI on its official website immediately after online submission, which shall include all annexures. A confirmation email in this regard shall be sent at [odl.ugc@infibnet.ac.in](mailto:odl.ugc@infibnet.ac.in).
7. Applications which are not submitted through online mode on the designated portal within the specified period will not be entertained in any manner. Also, application with incomplete /ambiguous information will not be entertained by UGC.
8. HEIs are requested to visit the UGC DEB website at <http://deb.ugc.ac.in> on regular basis for updates/ further information.
9. Kindly contact:  
For General Query [generalquery.deb.ugc@gmail.com](mailto:generalquery.deb.ugc@gmail.com)  
For Technical Query [query.newapplicationdeb@gmail.com](mailto:query.newapplicationdeb@gmail.com)

Please  
check  
the box

- I have read above mentioned instructions carefully.
- I also accept terms and conditions mentioned /provisions detailed in University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. Please accept declaration to proceed further.

Accept

Click 'Accept' to proceed

Registration:Higher Educational Institution

Basic Details

State*	Full Name of HEI (as per UGC 2(F))*	Full Address of HEI *	INFOCITY
Gujarat	INFLIBNET-4	GH 0	
PIN*	City*	District*	University Type*
123456	Gandhinagar	Gandhinagar	Private University
Mode of Education*	Applying for*	Month & Year of Establishment *	No. of Years of Existence*
Dual Mode	Open & Distance Learning (ODL)	--Select Month-- 2004	16

NAAC

Whether accredited from NAAC\*

--Select--

NIRF (Upload Screenshot of NIRF Website, showing HEI Name with its Ranking.)

Year *	Ranking *	Upload NIRF Certificate * .pdf Format (Maximum File Size 1 MB)
--Select--	--Select--	Choose File No file chosen
Year	Ranking	Upload NIRF Certificate .pdf Format (Maximum File Size 1 MB)
--Select--	--Select--	Choose File No file chosen

Registrar Details

Name of Registrar*	Mobile Number of Registrar*	Official Email ID of Registrar(For all Communication)*
Name of Registrar	XXXXXXXXXX	Email of Registrar

I hereby declare that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020

Captcha:

hZkro8 Refresh

Enter Captcha

Save

Click 'Save' to submit registration form



# STEPS TO FOLLOW ON REGISTRATION PAGE

1. Select State from the dropdown
2. Select your HEI name from the list
3. If you find that your HEI name is not listed in the dropdown list, Or any discrepancy in auto filled data with your original data. Do write an email to [odl.ugc@inflibnet.ac.in](mailto:odl.ugc@inflibnet.ac.in)
4. Submit the details of NAAC status or NIRF ranking as applicable.
5. Accept the declaration mentioned in registration page.
6. Enter the Captcha as shown and submit your details by clicking on 'Submit' button.
7. Login credentials shall be sent to the registered email id.
8. Once submitted, no change shall be allowed in this basic information entered by the HEI during Registration process.



'Institute Registered Successfully' Message will appear after submitting the registration form.

Login Credentials will be sent to the HEI's registered email

**DEB** Distance Education Bureau

NAAC

Whether accredited from NAAC\*

No

NIRF

Year \* 2019 Ranking \* 16

Year --Select-- Ranking --Select--

Registrar Details

Name of Registrar\* dsfsd Mobile Number 897978978

I hereby declare that the Higher Educational Institution shall adhere to

Captcha: SEABdz Refresh

Enter Captcha

In case of any Query, Please Contact

For General Query Phone : 011-2360-4666 Email : [deb-ugc@gov.in](mailto:deb-ugc@gov.in)

For Technical Query Phone : 079-2326-8257 Email : [odl.ugc@inflibnet.ac.in](mailto:odl.ugc@inflibnet.ac.in)

**Institute Registered successfully!**  
We Have Sent Credentials on Registrar Email,  
You may Login and Apply the Form!

OK




Use the credentials received on registered Email Id to login to the dashboard and proceed with the process of online application

DEB

Distance Education Bureau

### REGISTRED HEI LOGIN



Remember me    [Forgot Password?](#)





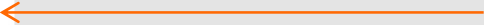
Dashboard

UGC-14 [HEI-P-INF-000014]  
Type: Private  
Address: gher Educational Institution shall adheres t

Required Documents Upload



Payment



Click on the  
Payment  
button for  
paying  
Registration  
fee

For General Query  
Click here..

IN CASE OF ANY QUERY, PLEASE CONTACT

For Telephone: 011-26109642  
Phone: 011-26109642  
Email: [applicationsdeb@gmail.com](mailto:applicationsdeb@gmail.com)



# REGISTRATION ON PAYMENT GATEWAY

← → ↻ deb.ugc.ac.in/Proposal/Payment/RegistrationPayment 🔍 🏠 ☆ 🗄️ G ⋮

📱 Apps 📧 Gmail 🌐 Translate 🏠 :: RTI Request & Ap... 🌐 Email Web Client Si... 🔑 PARICHAY OFFICIAL... 🌐 Distance Education...

Tuesday, May 24, 2022 🏠 Logout

## Payment - ( UGC-14 [HEI-P-INF-000014] ) 🔍 Back

Fee Type\*  
Registration ← Click on Registration

Fee Amount\*  
29500 ← Check the amount

Total Fees (Including GST 18%) : 29500

Payment ← Click the payment

Payment History  
Registration Payment :-

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate

**Payment Notes:**

Sr No	Mode	Fees
1	One-time registration fee	Rs. 25000/- + GST (18%) as applicable
2	Open and Distance learning Programme (ODL)	Starting of Programmes - Rs 10,000/- per programme, subject to minimum of Rs 50,000/- + GST (18%) as applicable
3	Online learning Programmes (OL)	Starting of Programmes - Rs 15,000/- per programme, subject to minimum of Rs 75,000/- + GST (18%) as applicable

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PublicNoticeDEB.pdf ^ Show all ✕



PAYMENT MODE

Credit Card

Debit Card

Net Banking

Pay Using UPI ID/VPA

Credit Card

Credit Card Number  01  2022  CW /

Name On Card

Bank Name

Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16, 2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.

Billing Details

202XX23  HEI-P-INF-000014

By clicking Pay Now you are agreeing to Terms & Conditions

Amount Payable

₹ 29500.00

UNIVERSITY GRANTS  
COMMISSION\_UGC

Transaction Id : 123

Fill the details and  
click on Pay Now



# NEW PROPOSAL

The screenshot shows a web browser window with the URL `deb.ugc.ac.in/Proposal/Applyproposal`. The page title is "Apply Programme Proposal - ( UGC [HEI-M-100002] )". On the left, a sidebar menu has "New Proposal" highlighted. The main content area is titled "Proposal Details" and contains a table with the following data:

Year	Session	Mode of Operation	FlowType	Apply for	
2022-23	July	Single Mode	Eligible Proposal	DDL	<input type="button" value="Apply"/>

Two orange arrows point to the "New Proposal" button and the "Apply" button. A yellow callout box with the text "Click on the New proposal" is positioned near the first arrow. Another yellow callout box with the text "click apply" is positioned near the second arrow. The footer of the page reads "Copyright© 2019 UGC | Distance Education Bureau".

# APPLY PROGRAMME PROPOSAL

← → ↻ deb.ugc.ac.in/Proposal/Applyproposal 🔍 📄 ☆ 🏠 6 ⋮

📱 Apps 📧 Gmail 🌐 Translate 🧑 📄 RTI Request & Ap... 📧 Email Web Client Si... 🔍 PARICHAY OFFICIAL... 🌐 Distance Education...

Tuesday, May 24, 2022 🏠 Logout

## Apply Programme Proposal - ( UGC [HEI-M-100002] )

← Back

Applied Programme Proposal

New Proposal

Proposal Details - 2022-23

Pr No	Proposal Id	Year	Session	Mode of Operation	FlowType	Programme Fee Status	Programme Status	
1	2022-23-July-ODL-M-100002-47-Proposal-New	2022-23	July	Single Mode	New (ODL)	Not Paid	Applied: 3	<a href="#">Fill Proposal</a>

Proposal Details

Pr No	Proposal Id	Year	Session	Mode of Operation	FlowType	Fee Status	Programme Status
1	2021-23-January-OL-M-100002-47-Exempted	2021-22	January	Single Mode	Existed (DL)	Paid	
2	OL-M-100002-47-Exempted	2021-22	January	Single Mode	Existed (DL)	Paid	
3	2021-23-January-ODL-M-100002-47-Proposal-New	2021-22	January	Single Mode	New (ODL)	Paid	
4	OL-M-100002-47-Exempted	2021-22	January	Single Mode	Existed (DL)	Paid	

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After filling all the detail  
Click on the  
Fill proposal

# OPEN IN THE DASHBOARD

The image shows a screenshot of a web dashboard for the Distance Education Bureau (DEB). The browser address bar shows the URL: [deb.ugc.ac.in/Proposal/ProposalDashboard?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New](http://deb.ugc.ac.in/Proposal/ProposalDashboard?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New). The dashboard header includes the date "Tuesday, May 24, 2022" and a "Logout" link. The main content area is titled "Dashboard - ( UGC [HEI-M-100002] )" and features a grid of tiles: "Profile of HEI", "Payment", "Proposed Programmes", "Proposed Programme Project Report & Self Learning Material", "Regional & Learner and Examination Centres", "Human Resources Information", "Other Information", and "Compliance". A "Latest Notification" section is on the right. A yellow callout box with the text "Click on the Profile of HEI" has an arrow pointing to the "Profile of HEI" tile. A footer section provides contact information for general and technical queries.

deb.ugc.ac.in/Proposal/ProposalDashboard?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New

Tuesday, May 24, 2022 Logout

Dashboard - ( UGC [HEI-M-100002] ) Applying for : ODL

Profile of HEI

Payment

Proposed Programmes

Proposed Programme Project Report & Self Learning Material

Regional & Learner and Examination Centres

Human Resources Information

Other Information

Compliance

Latest Notification

Final submission will be enabled soon

**Click on the Profile of HEI**

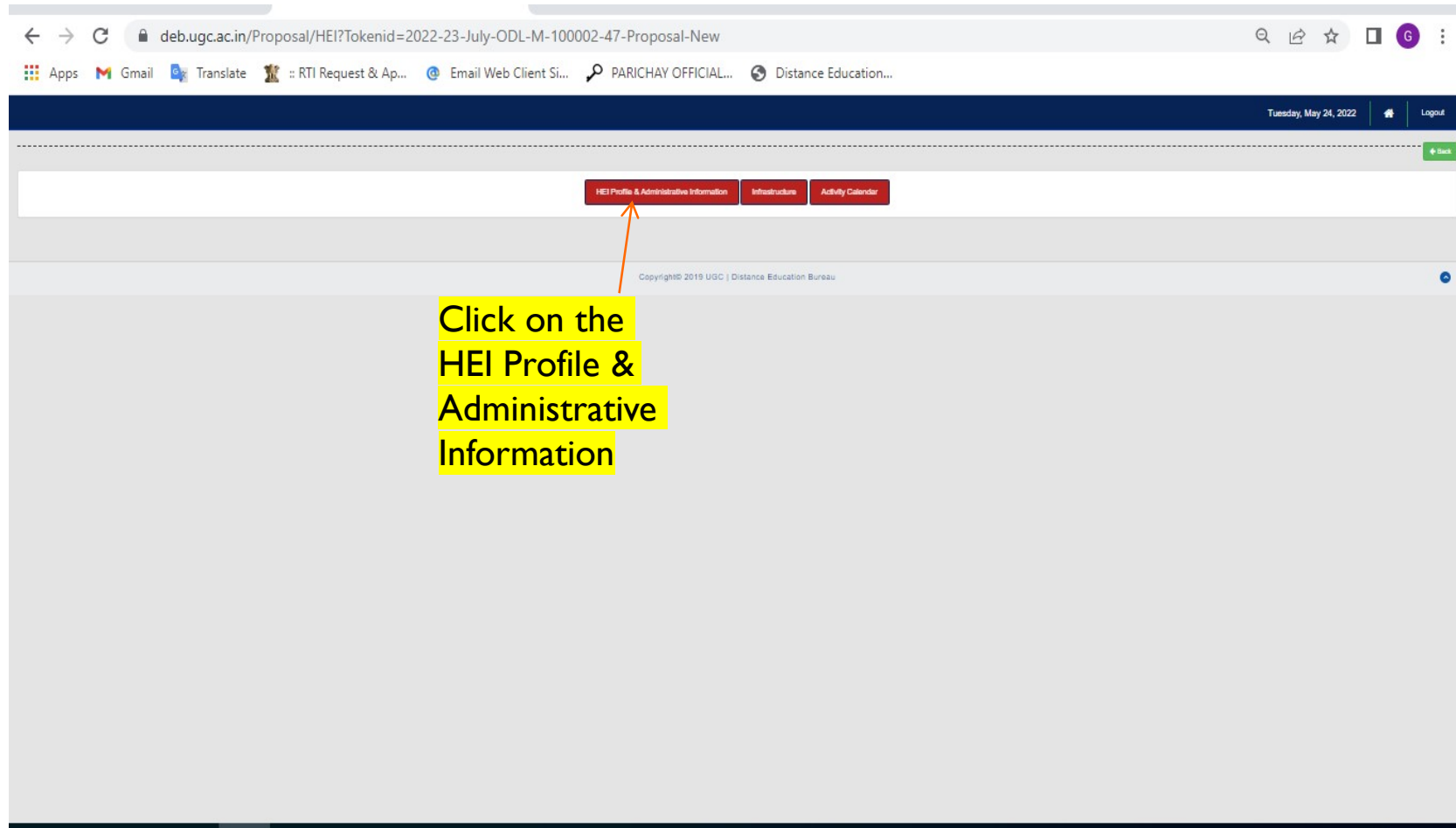
IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query  
Phone : 011-2360-4888  
Email : [deb\\_query@inlibnet.ac.in](mailto:deb_query@inlibnet.ac.in)

For Technical Query  
Phone : 079-2328-8279  
Email : [odl\\_ugc@inlibnet.ac.in](mailto:odl_ugc@inlibnet.ac.in)

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# HEI Profile & Administrative Information



Click on the  
HEI Profile &  
Administrative  
Information

# HEI PROFILE & ADMINISTRATIVE INFORMATION

← → ↻ deb.ugc.ac.in/Proposal/HEI/Profiles?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New 🔍 📄 ☆ 🏠 G ⋮

📱 Apps 📧 Gmail 🌐 Translate 🗿 :: RTI Request & Ap... 📧 Email Web Client Si... 🔍 PARICHAY OFFICIAL... 🌐 Distance Education...

Tuesday, May 24, 2022 🏠 Logout

## HEI Profile & Administrative Information : UGC 🔍 Back

### HEI Basic Information

HEI Authorities

School of Studies

HEI Recognition

UGC DEB Recognition

IGNOU Recognition

NAAC Details

NIRF Ranking

Territorial Jurisdiction

### HEI Basic Information

Registration ID: HEI-M-100002

Name of the HEI: UGC

Institution Type\*: State Open University

Year of Establishment\*: Apr 2009

Mode of Education\*: Single Mode

City\*: Delhi

District\*: gandhinagar

Address\*: delhi

State\*: Gujarat

Pin\*: 7777

Contact No.\*: 8979746546

Fax\*: 97812113545

Official Website of HEI\*: https://mail1.google.com/

Official website for Open & Distance Learning

Email\*: sachin@rffinet.ac.in

**Save & Next**

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Fill the data and click on the save and next button



# HEI PROFILE & ADMINISTRATIVE INFORMATION

deb.ugc.ac.in/Proposal/HEI/Profiles?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New

Apps Gmail Translate RTI Request & Ap... Email Web Client Si... PARICHAY OFFICIAL... Distance Education...

Tuesday, May 24, 2022 Logout

## HEI Profile & Administrative Information : UGC

### HEI Basic Information

HEI Authorities

School of Studies

HEI Recognition

UGC DEB Recognition

IGNOU Recognition

NAAC Details

NRF Ranking

Territorial Jurisdiction

### HEI Basic Information

Registration ID	Name of the HEI	Institution Type *
HEI-M-100002	UGC	State Open University
Year of Establishment *	Mode of Education *	City *
Apr	Single Mode	Delhi
2009		District
		gandhinagar
Address *		State *
delhi	delhi	Gujarat
		Pin *
		7777
		Contact No. *
		8979746546
		Fix
		97812113545
Official Website of HEI *	Official website for Open & Distance Learning	Email *
https://mail.google.com/		sac@n@nifonet.ac.in

Save & Next

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Back

HEI Profile & Administrative Information Infrastructure Activity Calendar

Click on the  
Activity  
Calander





# ACTIVITY CALANDER

← → ↻ deb.ugc.ac.in/Proposal/Students/Admission?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New 🔍 📄 ☆ 📱 6 ⋮

📱 📧 🗣️ Translate 🏛️ RTI Request & Ap... 📧 Email Web Client Si... 🔍 PARICHAY OFFICIAL... 🌐 Distance Education... 33% - + Reset

Monday, May 24, 2022 📄 📄 Login

### Activity Calendar : UGC

Academic Year (Semester) (Programmes under yearly system)

S.No	Name of the Activity	Tutorials/essays/assignments/quiz/worksheets during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission *	-Select-	▼	-Select-	▼
2	Assignment Submission (if any) *	-Select-	▼	-Select-	▼
3	Evaluation of Assignment *	-Select-	▼	-Select-	▼
4	Examination *	-Select-	▼	-Select-	▼
5	Distribution of Result *	-Select-	▼	-Select-	▼
6	Re-Registration *	-Select-	▼	-Select-	▼
7	Distribution of EIM *	-Select-	▼	-Select-	▼
8	Course Program/Exam/Meeting /Particulars (*)	-Select-	▼	-Select-	▼

Academic Year (Semester) (Programmes under Semester System)

S.No	Name of the Activity	Tutorials/essays/assignments/quiz/worksheets during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission *	-Select-	▼	-Select-	▼
2	Assignment Submission (if any) *	-Select-	▼	-Select-	▼
3	Evaluation of Assignment *	-Select-	▼	-Select-	▼
4	Examination *	-Select-	▼	-Select-	▼
5	Distribution of Result *	-Select-	▼	-Select-	▼
6	Re-Registration *	-Select-	▼	-Select-	▼
7	Distribution of EIM *	-Select-	▼	-Select-	▼
8	Course Program/Exam/Meeting /Particulars (*)	-Select-	▼	-Select-	▼

Save

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Click on the  
save

# PROPOSED PROGRAMMES

deb.ugc.ac.in/Proposal/Programmes?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New

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Tuesday, May 24, 2022 Logout

## Proposed Programmes : UGC







1. Proposed Programmes  
2. Additional Information  
3. Programme Compliance  
4. Mode of Evaluation  
All Programmes Details

### Proposed Programmes

Specification of Degrees July-2014

Year \*  
2022-23

Show 10 entries Excel Search:

Srno	Programme to be offered in	Year	Level	Academic Session	School of Studies	Name of Programme	Duration (In Years)	Action
1	ODL	2022-23	PG	July	test_23052022	Master Of Science (Geography)	2	 
2	ODL	2022-23	PG	July	test_23052022	Master Of Education (Na)	2	 
3	ODL	2022-23	UG	July	test_23052022	Bachelor Of Business Administration (Air Travel Management)	3	 

Showing 1 to 3 of 3 entries Previous 1 Next

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Dashboard - ( UGC [HEI-M-100002] )

Applying for : ODL [Back](#)

Profile of HEI

Payment

Proposed Programmes

Proposed Programme Project Report & Self Learning Material

Latest Notification

Regional & Learner and Examination Centres

Human Resources Information

Other Information

Compliance

Final submission will be enabled soon

Click in the Proposed PPR & SLM



Grid of dashboard tiles:

- Profile of HSI
- Payment
- Proposed Programmes
- Proposed Programme Project Report & Self Learning Material
- Regional & Learner and Examination Centres
- Human Resource Information
- Other Information
- Compliance

Level Modifier

Print/submition will be enabled soon.

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query Phone : 011-2361-4888 Email : <a href="mailto:deb_query@inf@del.ac.in">deb_query@inf@del.ac.in</a>	For Technical Query Phone : 019-2326-8270 Email : <a href="mailto:odl_user@inf@del.ac.in">odl_user@inf@del.ac.in</a>
--	--

Click on the Payment

# PAYMENT

deb.ugc.ac.in/Proposal/Payment?Tokenid=2022-23-July-ODL-M-100002-47-Proposal-New

Apps Gmail Translate RTI Request & Ap... Email Web Client Si... PARICHAY OFFICIAL... Distance Education...

Tuesday, May 24, 2022 Logout

## Payment - ( UGC [HEI-M-100002] )

Back

Fee Type\*

--Select--

Applying for\*

--Select--

No of programme

Fee Amount\*

Total Fees (Including GST 18%) :

Payment

Check the Fee amount

### Payment History

Payment logs : 2022-23

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
-------	------	---------	----------	-----------------	------------	----------------	-------------------------------	-------------

Payment logs

Sr No	Year	Session	Category	No of programme	Fee Amount	Bank Transaction Reference No	PaymentDate
-------	------	---------	----------	-----------------	------------	-------------------------------	-------------

### Payment Notes:

Click on the payment

Sr No	Mode	Fees
1	One-time registration fee	Rs. 25000/- + GST (18%) as applicable
2	Open and Distance learning Programme (ODL)	Starting of Programmes - Rs 10,000/- per programme, subject to minimum of Rs 50,000/- + GST (18%) as applicable
3	Online learning Programmes (OL)	Starting of Programmes - Rs 15,000/- per programme, subject to minimum of Rs 75,000/- + GST (18%) as applicable

# PAYMENT GATEWAY

payment1.atomtech.in/ots/payment/txn

NTT DATA Payment Services

**PAYMENT MODE**

- Credit Card
- Debit Card
- Net Banking
- Pay Using UPI ID/VPA

**Credit Card**

Credit Card Number:   CVV /

Name On Card:

Bank Name:

Please Note: if your credit or debit card has not been used for commerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.

**Billing Details**

Amount Payable: ₹ 59000.00

UNIVERSITY GRANTS COMMISSION\_UGC

Transaction Id : 123

By clicking Pay Now you are agreeing to Terms & Conditions

VeriFied by VISA, MasterCard SecureCode, AMERICAN EXPRESS SafeKey, VISA, Mastercard, Direct Club International, American Express, RuPay, Maestro, PCI, DRC, etc.

Fill the details and click pay now



*THANK YOU*





Presentation  
on  
**Recognition Process**  
by  
Lt. Cdr. Vinod Singh Yadav  
(Retd.)  
Deputy Secretary, UGC



# Programmes Recognition Process



- Application invited **atleast 3 month prior to the Commencement of academic session**. Application will include submission of supporting documents and payment of registration fee .
- Applications to be submitted ONLINE on UGC-DEB Portal.
- Initial screening of online application - deficiencies or defects to remove or rectify communicated to HEIs.
- HEI shall rectify or remove deficiencies **within 15 days**.
- Commission shall examine the application with the help of an Expert Committee constituted by Chairman and the recommendations of the Committee shall be placed before the Commission.
- Communication of decision for granting/refusing recognition for a period of five years in respect programmes in ODL and/or Online Mode.

# Programmes Recognition Process



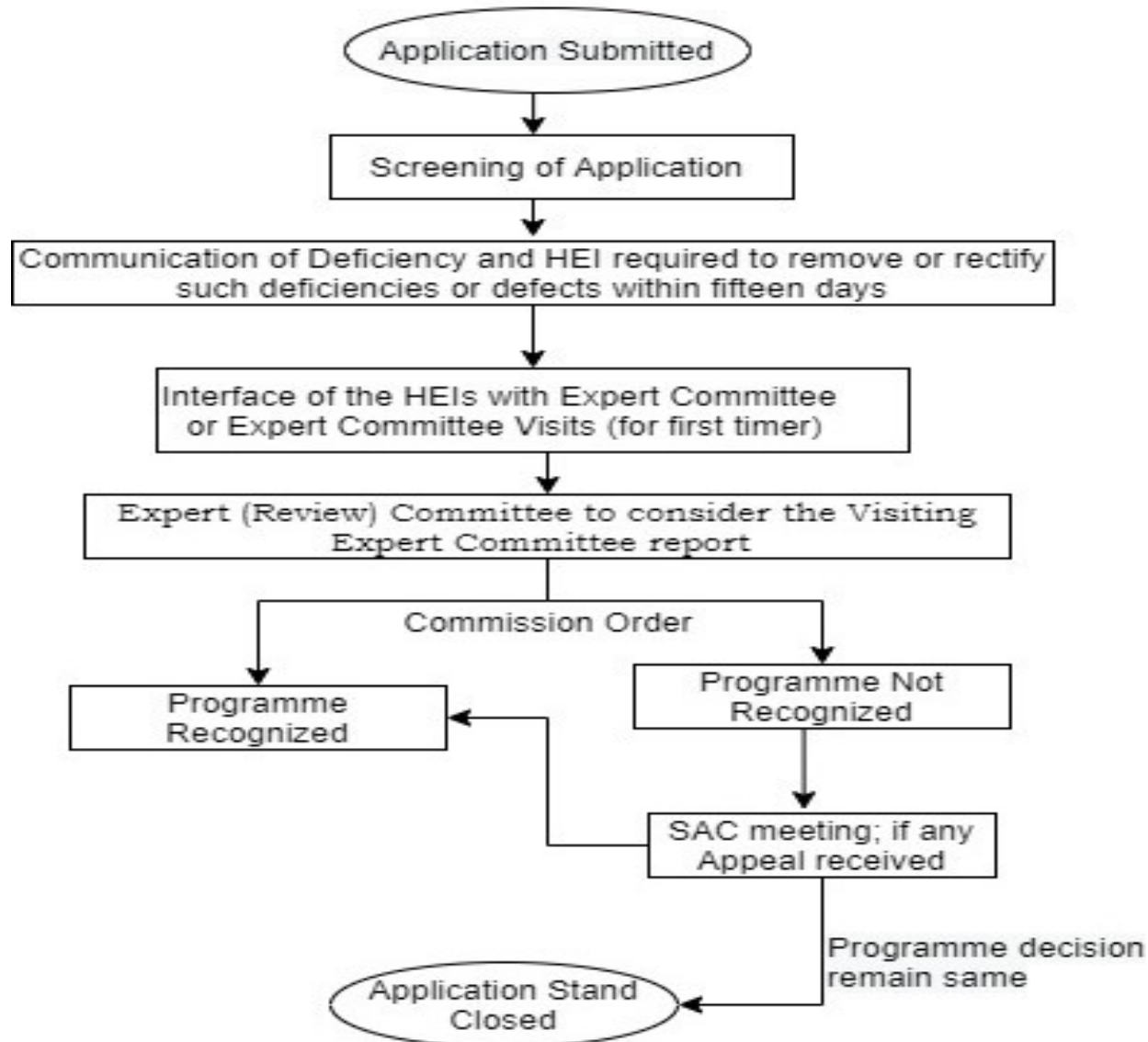
- Copy of Commission Orders sent to Central and respective State Governments.
- Programme(s) which have not been granted recognition by the Commission, to be discontinued with immediate effect.
- **No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.**
- HEIs Institution aggrieved may prefer an appeal within **thirty days from the date of issue of communication.**
- No appeal shall be accepted after the expiry of the prescribed period.
- Every appeal shall be accompanied by a copy of the order appealed against along with a fee of Rs. 10,000/- per programme.

# Programmes Recognition Process

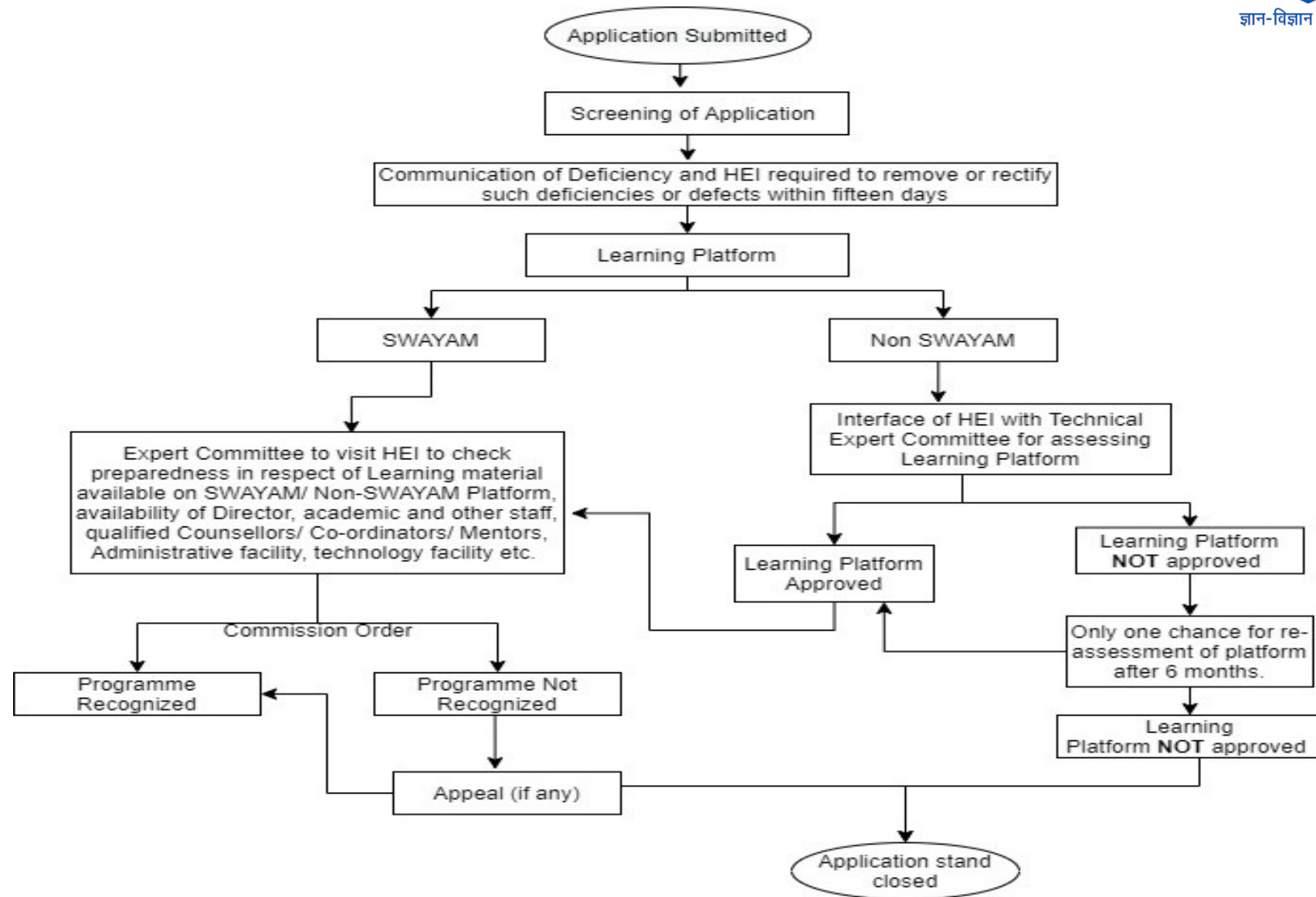


- Commission examines the appeal with the help of a Standing Appellate Committee constituted by Chairman of the Commission.
- Communication of recommendation - confirm or reverse the Commission decision on rejection of programmes.
- **The decision of the Commission shall be final and binding on the Higher Educational Institutions.**
- In case of First Timers, Visit to be conducted by the Expert Committee and Report of Visits to be placed before Expert Review Committee
- In case of HEI opted for Non SWAYAM learning platform in online mode, learning platform shall be approved by the Commission on the recommendation of the Technical Expert Committee
- Proposal shall be processed further only if platform is approved.

# Application Process for ODL

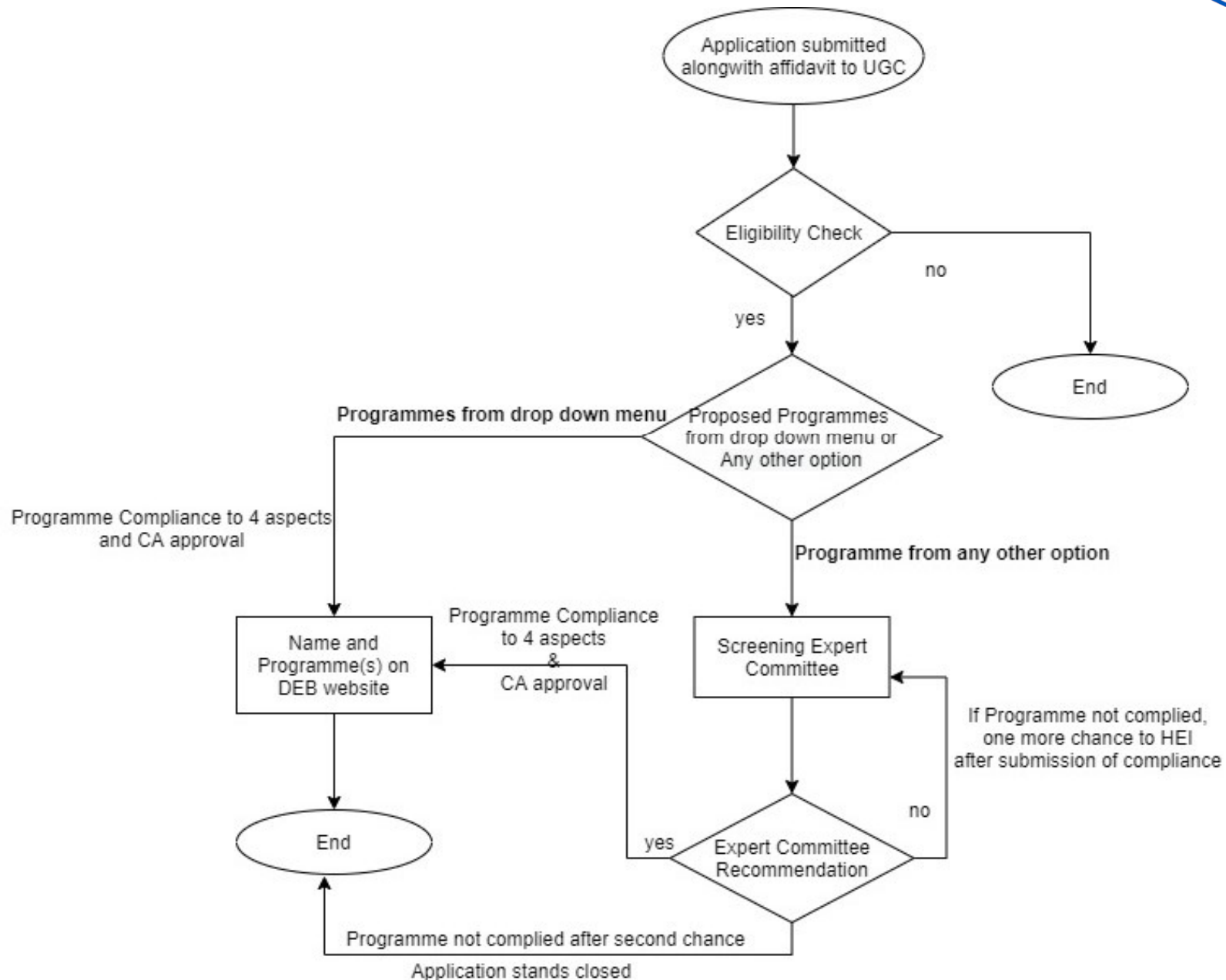


# Application Process for Online (Eligible)



Note: Change in Learning platform is permitted

# Application Process for Online (Entitled)



# Assessment of Non-Swayam Platform by TEC



- Broad provisions:
  - ✓ User and Course management
  - ✓ Collaboration and Communication
  - ✓ Assignment and Quiz management
  - ✓ Accessibility across Devices and Mobile Learning
  - ✓ Security and Privacy
- 25 Parameters for Assessment of Online Platform as per **Annexure- IX** of the Regulations



**Lets collectively enhance Quality of  
Distance and Online Education**

**THANK YOU**