INVITATION OF PROPOSALS FROM HIGHER EDUCATIONAL INSTITUTIONS (HEIS) UNDER CATEGORY-I FOR RECOGNITION OF

OPEN AND DISTANCE LEARNING (ODL)

Help Manual- Registration & Application Filling Procedure.

Open the DEB website using the following URL- https://deb.ugc.ac.in/

UNIVERSITY GRANTS COMMISSION (UGC)
DISTANCE EDUCATION BUREAU

REGISTRATION | LOGIN | RTI | FAQS | CONTACT

UGC   About Us ▾   Distance Education System ▾   HEIs ▾   Regulatory Authorities ▾   Notice Board

Click here to begin the process

NEW Precautions to be taken by the students before enrolling for Programmes offered under Open & Distance Learning (ODL) and/or Online Learning Mode.

NEW Compliance of Commission decision regarding offering of Open and Distance Learning (ODL) programme by Category~I Higher Educational Institutions (HEIs) notified by UGC from academic session beg

UNIVERSITY GRANTS COMMISSION (UGC)
DISTANCE EDUCATION BUREAU

READ MORE

Registration Student Complaint

Open & Distance Learning
UGC (ODL Programmes & OL

Online Learning
▸ UGC (ODL Programmes & OL
Programmes) Regulations, 2020 and

Student Corner
❍ Know your University/HEIs

Online (Entitled) HEIs status

Registration

New HEIs should click here for Registration

Already Registered HEIs should click here to apply.

Registration > Instructions

First page displays the Important Timelines/Information including Eligibility Criteria, Fee & Payment details and UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments

Read the General instructions and accept the conditions

Click 'Accept' to proceed

Steps to follow on Registration Page

1. Select State from the dropdown

2. Select your HEI name from the list

3. If you find that your HEI is not listed in the dropdown list, Or the auto filled data – it implies that AISHE Code, HEI type & year of establishment has discrepancy with your original data. Do write an email to odl.ugc@mail.inflibnet.ac.in

4. Submit the details of NAAC status, NIRF ranking, Times Higher Education (THE) ranking, Quacquarelli Symonds (QS) ranking as applicable.

5. Accept the declaration mentioned in registration page.

6. Enter the Captcha as shown and submit your details by clicking on 'Submit' button.

7. Login credentials shall be sent to the registered email id.

8. Once submitted, no change shall be allowed in this basic information entered by the HEI during Registration process.

Registration Page (Cont.)

DEB   Distance Education Bureau

Registration for Higher Educational Institutions eligible to offer ODL programmes without prior approval of UGC

Basic Details

State*	Full Name of HEI (as per UGC 2(F))*	Institution Type*	Mode of Education*
--Select State--	--Select--	--Select University Type--	--Select--

Applying for*	Month & Year of Establishment *		No. of Years of Existance*
--Select--	--Select Month--	--Select Year--	XX

Note:- If your HEI name is not appearing in the above mentioned list and HEI is a notified Category-I HEI as per UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy] Regulations, 2018 and its Amendments, you are requested to kindly send an email on odl.ugc@inflibnet.ac.in along with supporting document.

Whether HEI is Category-I : ○ Yes ○ No

Whether HEI is eligible through NAAC score (HEI accredited from NAAC with score of 3.51 or more): ○ Yes ○ No

Whether HEI ranked with in top 500 of Times Higher Education Ranking:- ○ Yes ○ No

Whether HEI ranked with in top 500 of Quacquarelli Symonds Ranking:- ○ Yes ○ No

Registrar Details

Name of Registrar*	Mobile Number of Registrar*	Email of Registrar(For all Communication)*
Name of Registrar	XXXXXXXXXX	Email of Registrar

HEI Address

Full Address of HEI *		PIN*	City*	District*
Address Line 1	Address line 2	XXXXXX	City	District

☐ I hereby declare that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

Captcha:

2221   ⟳Refresh

Enter Captcha

[Submit] ← **Click here to submit Registration form.**

'Institute Registered successfully' message will appear after submitting the registration form. An email consisting of Credentials will be sent to HEI's registered email Id.

DEB   Distance Education Bureau

Open & Distance Learning (ODL)   Jul   1986   37

Note:- If your HEI name is not appearing in the above mentioned list and HEI is a notified Category-I HEI as per UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy] Regulations, 2018 and its Amendments, you are requested to kindly send an email on odl.ugc@inflibnet.ac.in along with supporting document.

Whether HEI is Category-I : ⦿ Yes ○ No

Upload UGC Notification for Category-I .pdf Format (Maximum File Size 1 MB)
[Choose File] Specificatio...endment.pdf

Whether HEI is eligible through NAAC score (HEI accredited from NAAC with score

Whether accredited from NAAC*   Maximum File Size 1 MB)
| Yes | irst-Amendment.pdf

Whether valid for the academic year 2022-23 session beginning January- February, 2023*

| Yes |

✓

Institute Registered successfully!

We Have Sent Credentials on Registrar Email,
You may Login and Apply the Form!

OK

NAAC CGPA Score*

| 3.64 |

Whether HEI ranked with in top 500 of Times Higher Education Ranking:- ○ Yes ⦿ No

Whether HEI ranked with in top 500 of Quacquarelli Symonds Ranking:- ○ Yes ⦿ No
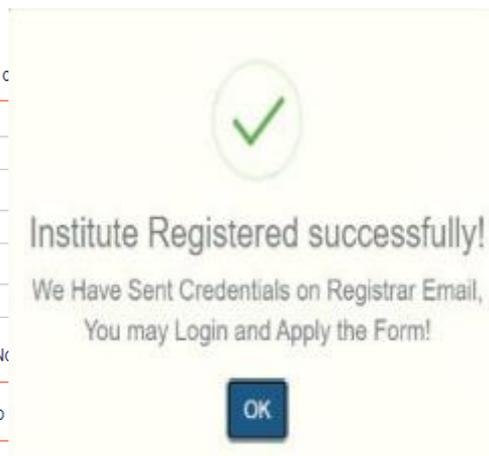
Registrar Details

Name of Registrar*   Mobile Number of Registrar*   Email of Registrar(For all Communication)*
| VACANT | | 0000000000 | | zyx@gmail.com |

HEI Address

Full Address of HEI *   PIN*   City*   District*
| prrtadf | | vaer | | 000000 | | Kurukshetra | | ujoavldfm |

☑ I hereby declare that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

Use the credentials sent on Registered Email Id to login to the dashboard and proceed with the process of application

Distance Education Bureau

DEB

REGISTERED HEI LOGIN

Username *

UGC@INF

Password *

•••••••

Captcha *

5479

Enter Captcha   Refresh

☐ Remember me   Forgot Password?

SIGN IN

Don't have an Registration yet?
Click here for Registration

Login id provided in your Email ID

Registration fee

Payment of Registration fee

Payment - (UGC-14 [HEI-P-INF-000014])

← Back

Fee Type*

--Select-- ← **Click on Registration**

Fee Amount*

29500 ← **Check the amount**

Total Fees (Including GST 18%) :

Payment ← **Click the payment**

Payment History

Registration Payment :-

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
Sr No	Year	Session	Category	No of programme	Fee Amount		Bank Transaction Reference No	PaymentDate

Payment Notes:

Sr No	Mode	Fees
1	One-time registration fee	Rs. 25000/- + GST (18%) as applicable
2	Open and Distance learning Programme (ODL)	Starting of Programmes - Rs 10,000/- per programme, subject to minimum of Rs 50,000/- + GST (18%) as applicable
3	Online learning Programmes (OL)	Starting of Programmes - Rs 15,000/- per programme, subject to minimum of Rs 75,000/- + GST (18%) as applicable

Registration fee Payment Gateway

Check the details and Click on 'Pay Now'

After making the registration fee payment, 'Proposal' button will become activated.

UGC DISTANCE EDUCATION BUREAU

Wednesday, January 04, 2023 🏠 Logout

📖 **DASHBOARD** 🎓 **PROPOSAL**

Click here to jump on the Application/Proposal page.

Dashboard

INFLIBNET-99 [HEI-INF-000099]
Type: **Central**
Address: **aaa**

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

Click here..

Email : odl.ugc@inflibnet.ac.in

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@mail.inflibnet.ac.in

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New Proposal Window

Apply Programme Proposal - (INFLIBNET-99 [HEI-INF-000099])

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Category-I Proposal

Proposal Details

Year	Session	Nature of Institute	FlowType	Apply for	
2022-23	January-February, 2023	Single Mode	Category-I ⌄	ODL ⌄	Apply

Click here to apply for New Proposal.

Apply Proposal Details

Sr No	Proposal Id	Year	Session	Mode of Operation	FlowType	Fee Status	Programme Status	Application Current Status	Action
1	2022-23-ODL-INF-000099-919-Category-1	2022-23	January-February, 2023	Single Mode	Category-I (ODL)	Not Paid	Applied: 2	View	Fill Proposal

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Click on 'Fill Proposal' to proceed with the application.

HEI Dashboard

Dashboard - (INFLIBNET-99 [HEI-INF-000099])   Applying for : ODL   ← Back

Profile of HEI

Proposed Programmes

Affidavit

Payment

Latest Notification

Final submission

Click on the 'Profile of HEI'
to fill the HEI related details

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

Phone : 011-2360-4666

Email : deb.query@inflibnet.ac.in

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@inflibnet.ac.in

HEI Profile & Administrative Information page

2. Proposed Programmes: Click on Proposed Programmes tab to fill Programmes and Additional Information.

Dashboard - (INFLIBNET-99 [HEI-INF-000099])

Applying for : ODL

← Back

Profile of HEI

Proposed Programmes

Affidavit

Click here to add Programmes and fill programme related additional details.

Final submission

IN CASE OF ANY QUERY, PLEASE CONTACT

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@inflibnet.ac.in

PROPOSED PROGRAMMES (Cont.)

Wednesday, January 04, 2023 | Logout

Proposed Programmes : INFLIBNET-99

← Back

| 1. Proposed Programmes |
| 2. Additional Information |
| All Programmes Details |

Proposed Programmes   UGC notification on Specification of Degrees, 2014 and its amendments

Click here to add new programmes → Add New

Year *

| 2022-23 | ⌄ |

Show 10 ⌄ entries   Excel

Search:

Srno	Programme to be offered in	Year	Level	Name of Programme	Duration(In Years)	Action
1	ODL	2022-23	PG	MASTER OF BUSINESS ADMINISTRATION (MATERIAL MANAGEMENT)	2	🖉 🗑
2	ODL	2022-23	UG	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS) (GENERAL (FROM UGC LIST))	1	🖉 🗑

Showing 1 to 2 of 2 entries   Previous 1 Next

Fill the information asked in all these tabs.

All the added programmes appear here in the list.

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https://deb.ugc.ac.in/pdf/specification-of-degrees-july-2014.pdf

Proposed Programmes > Additional Information

Wednesday, January 04, 2023 | Logout

Proposed Programmes : INFLIBNET-99

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1. Proposed Programmes

2. Additional Information

All Programmes Details

Additional Information

Year *
--Select--

Proposed Programme *
--Select--

Academic system followed for proposed programme *
--Select--

Whether Programme requires Practical or laboratory courses as a curricular requirement *
--Select--

Whether Regulatory Authority approval is required *
--Select--

Whether Proposed programme already being taught in Conventional with same nomenclature *
--Select--

Fill all the required fields and Save.

Save

Show 10 entries   Excel

Srno	Year	Name of Programme	Whether Programme requires Practical or laboratory courses as a curricular requirement	Whether Regulatory Authority approval is required	Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature	Action
1	2022-23	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS)(GENERAL (FROM UGC LIST))	Yes	Yes	Yes	✏️ 🗑️

Showing 1 to 1 of 1 entries

Previous   1   Next

Proposed Programmes > All Programmes Details

Wednesday, January 04, 2023   Logout

Proposed Programmes : INFLIBNET-99

← Back

1. Proposed Programmes

2. Additional Information

All Programmes Details

Show 10 ∨ entries   Excel

Search:

Programmes Details

ODL - 2022-23 - PG - January - Business Administration/Commerce/ Management/Finance - Master of Business Administration - Material Management

| Additional Information (0) | Course Details (0) | Programme Compilance (0) | Mode of Evaluation (0) |

ODL - 2022-23 - UG - January - Arts/Humanities/Social Sciences - Bachelor of Arts (Combination of 3 Subjects) - General (From UGC List)

| Additional Information (1) | Course Details (0) | Programme Compilance (0) | Mode of Evaluation (0) |

Showing 1 to 2 of 2 entries   Previous 1 Next

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Affidavit

Dashboard - (INFLIBNET-99 [HEI-INF-000099])

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Applying for : ODL   ← Back

Profile of HEI

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Latest Notification

Click here to upload the Affidavit and Undertaking

IN CASE OF ANY QUERY, PLEASE CONTACT

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@inflibnet.ac.in

https://deb.ugc.ac.in/Proposal/ComplianceView?Tokenid=2022-23-ODL-INF-000099-919-Catego...

Affidavit (Cont.)

Affidavit:INFLIBNET-99   ← Back

Affidavit

Affidavit: Download Prescribed Format

Upload Affidavit as per the prescribed format File Must be in .pdf Format * (Maximum File Size:- 1 MB)

Choose File | No file chosen

View File

Undertaking

Undertaking: Download Prescribed Format

Upload Undertaking as per the prescribed format File Must be in .pdf Format * (Maximum File Size:- 1 MB)

Choose File | No file chosen

View File

Save

Click here to upload the Affidavit and Undertaking in prescribed format.

Click here to download the Prescribed format of Affidavit and Undertaking.

Upload the Documents and 'Save'.

Payment

Dashboard - (INFLIBNET-99 [HEI-INF-000099])

Applying for : ODL   ← Back

Profile of HEI

Proposed Programmes

Affidavit

Payment

Latest Notification

Final submission

Click to make the payment of applied Programmes

IN CASE OF ANY QUERY, PLEASE CONTACT

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@inflibnet.ac.in

https://deb.ugc.ac.in/Proposal/Payment?Tokenid=2022-23-ODL-INF-000099-919-Category-1

Payment (Cont.)

Wednesday, January 04, 2023   Logout

Payment - (INFLIBNET-99 [HEI-INF-000099])

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Fee Type*

Programme

Applying for*

ODL

No of programme

[   ] ← Type the number of applied programmes

Fee Amount*

[   ]

Total Fees (Including GST 18%) :

[Payment]

Click to make Payment

System will calculate the total fee (including GST) as per the programme count.

Payment History

Payment logs : 2022-23

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate

Payment logs

Sr No	Year	Session	Category	No of programme	Fee Amount	Bank Transaction Reference No	PaymentDate

Payment History/Log

Sr No	Mode	Fees
1	One-time registration fee	Rs. 25000/- + GST (18%) as applicable
2	Open and Distance learning Programme (ODL)	Starting of Programmes - Rs 10,000/- per programme, subject to minimum of Rs 50,000/- + GST (18%) as applicable
3	Online tearning Programmes (OL)	Starting of Programmes - Rs 15,000/- per programme, subject to minimum of Rs 75,000/- + GST (18%) as applicable

Programme fee Payment Gateway

Final Submission

Dashboard - (INFLIBNET-99 [HEI-INF-000099])

Applying for : ODL

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Latest Notification

👤
Profile of HEI

▶|
Proposed Programmes

✎
Affidavit

▭
Payment

👍
Final submission

Click here to submit the Application

IN CASE OF ANY QUERY, PLEASE CONTACT

For Technical Query

Phone : 079-2326-8279

Email : odl.ugc@inflibnet.ac.in

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https://deb.ugc.ac.in/Proposal/declaration?Tokenid=2022-23-ODL-INF-000099-919-Category-1

Final Submission > Declaration

Submission : INFLIBNET-99   ← Back

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

☐ Centre for Internal Quality Assurance (CIQA) in Annexure I

☐ Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

☐ Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

☐ Human Resource and Infrastructural Requirements in Annexure-IV

☐ Guidelines on Programme Project Report (PPR) in Annexure-V

☐ Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and

☐ Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

☐ Learner Support Centres in Annexure-VIII

☐ Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Agree & Preview

> Read and check all these check boxes and click on 'Agree & Preview' button.

Final Submission (Cont.)

After clicking "Agree and Preview" button, the preview of the application will appear. If all the details filled by HEIs are correct then click on "Submit" button to make final Submission. HEIs can download the application preview after the Successfully submission of Application.

Click 'Submit' to make final Submission.

Thank You!