INVITATION OF PROPOSALS FROM HIGHER EDUCATIONAL INSTITUTIONS(HEIS) FOR RECOGNITION OF

OPEN AND DISTANCE LEARNING (ODL) AND ONLINE LEARNING (OL)

Help Manual- Registration & Application Filling Procedure.

Public Notice – For ODL and/or Online Programmes Recognition - Academic year 2023-24









विश्वविद्यालय अनुदान आयोग University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार) (Ministry of Education, Govt. of India)

Prof. Manish R. Joshi Secretary

PUBLIC NOTICE

F. No. 1-1/2023(DEB-I)

October 5, 2023/13 आश्विन, 1945

Invitation of applications from ELIGIBLE Higher Educational Institutions (HEIs) for recognition to offer programmes under Open and Distance Learning (ODL) mode and/or Online mode for academic year 2023-24, academic session beginning February, 2024 and onwards.

UGC invites fresh online applications from eligible Higher Educational Institutions (HEIs) as per Regulation 3(A) and Regulation 3(B)(b) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments for recognition of programmes under Open and Distance Learning (ODL) mode and/or Online mode for academic year 2023-24, academic session beginning February 2024 and onwards.

The Online portal for submitting applications shall remain open from 10th October, 2023 to 31st October, 2023. The HEI is required to submit application at https://deb.ugc.ac.in/. The duly certified hard copy of the application along with original affidavit and annexure should reach Deputy Secretary, Distance Education Bureau, UGC, 35, Feroze Shah Road, New Delhi -110001 by 15th November, 2023.

Eligible HEIs that have been already recognized by the UGC to offer ODL and/or Online Programmes for academic year 2023-24 may apply for recognition of additional programmes, if any.

The HEIs are requested to visit the UGC DEB website at https://deb.ugc.ac.in/ for prescribed application fee and for further updates/ announcements in this regard.

HEIs may please note that the mere submission of an application should not be considered as grant of approval and that all application(s) shall be subject to scrutiny with respect to the standards stipulated in the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

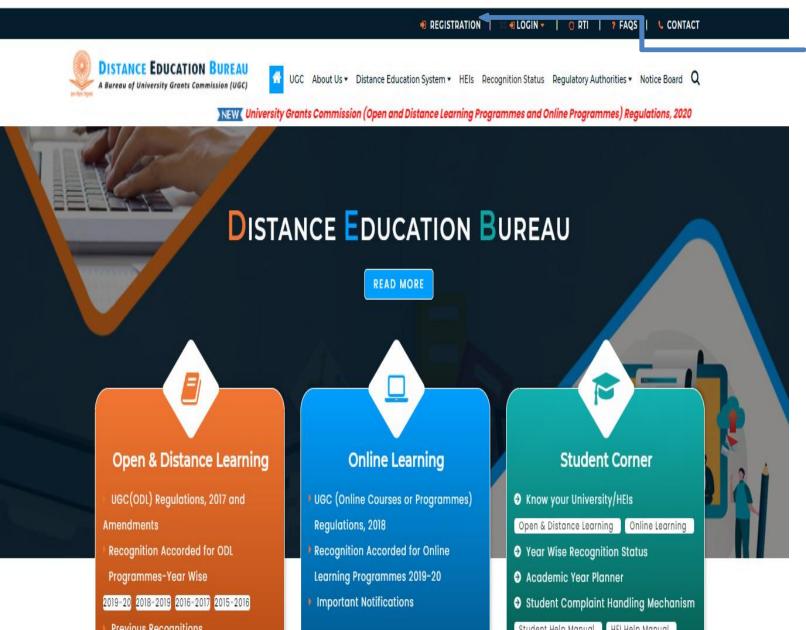
Note- The application submission window is opened THROUGHOUT THE YEAR at https://deb.uge.ac.in/ for:

- Higher Educational Institutions (HEIs) entitled to offer Online Programmes without prior approval of UGC as per Regulation 3(B)(a) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.
- Category-I HEIs notified by UGC as per UGC (Categorization of Universities (only) for Grant of Graded Autonomy) Regulations, 2018 and its amendments for offering programmes under Open and Distance Learning (ODL) mode.



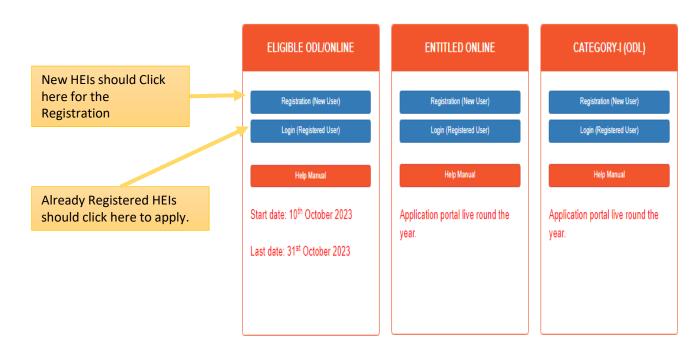
बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002 | Bahadur Shah Zafar Marg, New Delhi-110002 Ph.: 011-23236288/23239337 | Fax : 011-2323 8858 | E-mail : secy.ugc@nic.in

Open the DEB website using the following URL-https://deb.ugc.ac.in/



Click here to begin the process

UGC(Distance Education Bureau)





Distance Education Bureau

Last Date for Submission of Proposal: 31th May 2022

Registration: Higher Educational Institution

Post Graduate Programmes (2 Years Duration) - First Year For Post Graduate Level Programmes First Year 1100/71905/0 Bank Ald No. FSC code CNR80000027 MICR Code 110015170 University Grants Commission Sahudur Shah Zafar Marg New Delhi - 110 003 Storch Name

the Important **Timelines/Informat** ion including Eligibility Criteria, Fee & Payment details and UGC (Open and Distance Learning **Programmes and Online** Programmes) Regulations, 2020

First page displays

Now : Selow filing the application, please read the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its subsequent emercinents: Click liens

Click here to go to the next page

Read the general instructions and Accept the conditions



Distance Education Bureau

Last Date for Submission of Proposal: 31st October 2023

Registration: Higher Educational Institution

Instructions

Application for recognition of Eligible HEI under Open and Distance Learning (ODL) mode and/or Online mode as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments

Academic year 2023-24, academic session beginning from February, 2024 and onwards

- 1. University Grants Commission has notified the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 in the official Gazette on 4th September, 2020. Subsequently, amendments have been notified on 1st July, 2021 and 18th July, 2022. These regulations are available on UGC website at https://deb.ugc.ac.in/Home/Regulations?Year=2020. Kindly read the same before applying.
- 2. The HEI intending to apply shall register online through the portal. After successful registration, a unique ID and password will be sent on the registered email ID. The UGC may verify the genuineness of the applicant through email/mobile before sending ID and password. It may be noted that only Register is allowed to register on the behalf of the HEI. Persons other than registrar/authorised official of HEI are not allowed to register themselves on behalf of any HEI. UGC may initiate legal action against such persons.
- 3. The applicant will be able to access the online application form after logging in through the portal using given ID and Password only. The applicant HEIs are requested to go through the information required to be submitted while applying along with the format of Affidavit to be submitted.
- 4. After submission of online application, the HEI shall submit a copy of application along with the duly notarised affidavit to "Deputy Secretary (DEB), University Grants Commission, Distance Education Bureau, 35, Feroze Shah Road, Delhi -110001", within 15 working days after submission of the online application form.
- 5. A copy of online application including all annexures downloaded from the portal shall be uploaded by the HEI on its official website immediately after online submission.
- 6. Applications which are not submitted through online mode on the designated portal within the specified period will not be entertained in any manner. Also, application with incomplete /ambiguous information will not be entertained by UGC.
- 7. HEIs are requested to visit the UGC DEB website at https://deb.ugc.ac.in/ on regular basis for updates/ further information.
- 8. You may kindly write to odl.ugc@mail.inflibnet.ac.in for any technical queries.
- ☐ I have read above mentioned instructions carefully.
- □ I also accept terms and conditions mentioned /provisions detailed in University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

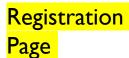




Click 'Accept' to proceed

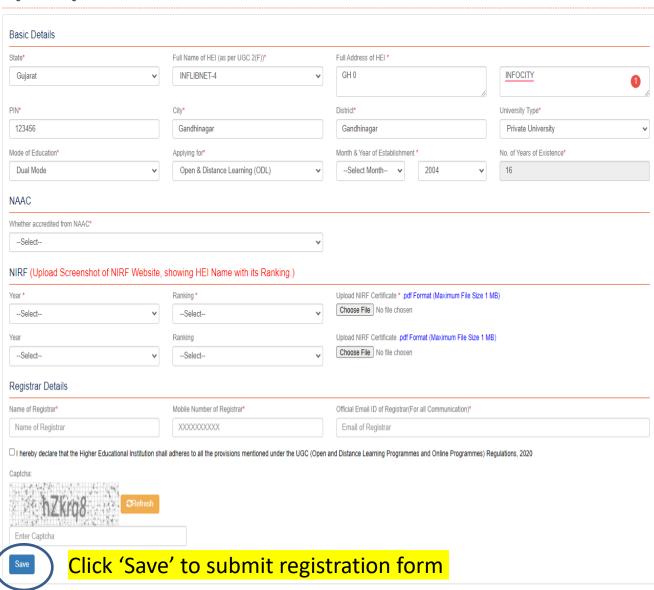
Steps to follow on Registration Page

- 1. Select State from the dropdown
- 2. Select your HEI name from the list
- 3. If you find that your HEI is not listed in the dropdown list, Or the auto filled data it implies that AISHE Code, HEI type & year of establishment has discrepancy with your original data. Do write an email to odl.ugc@mail.inflibnet.ac.in
- 4. Submit the details of NAAC status or NIRF ranking as applicable.
- 5. Accept the declaration mentioned in registration page.
- 6. Enter the Captcha as shown and submit your details by clicking on 'Submit' button.
- 7. Login credentials shall be sent to the registered email id.
- 8. Once submitted, no change shall be allowed in this basic information entered by the HEI during Registration process.

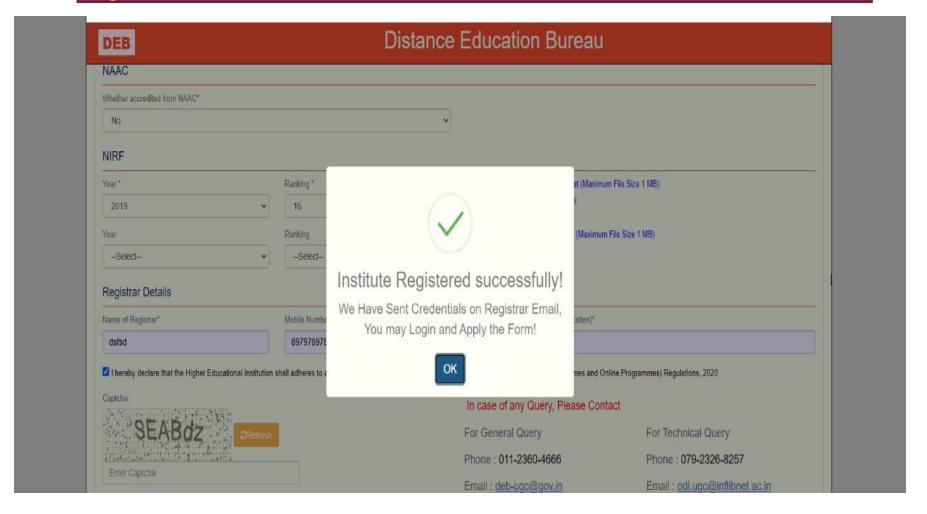


Distance Education Bureau

Registration: Higher Educational Institution



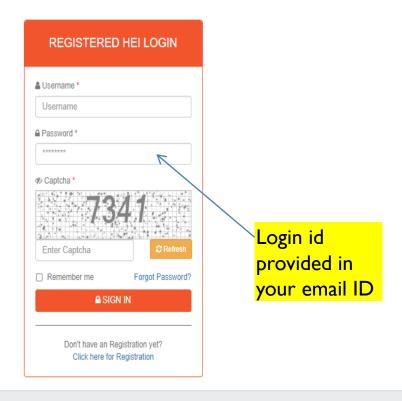
'Institute Registered successfully' message will appear after submitting the registration form. An email consisting of Credentials will be sent to HEI's registered email Id.



Use the credentials sent on Registered Email Id to login to the dashboard and proceed with the process of online application



Distance Education Bureau











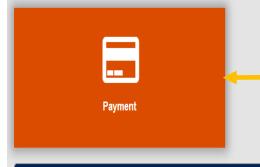


Dashboard

INFLIBNET-66 [HEI-INF-000066]

Type: State

Address: nr.S.K college



Click on the Payment to pay the Registration Fee.

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

For Technical Query

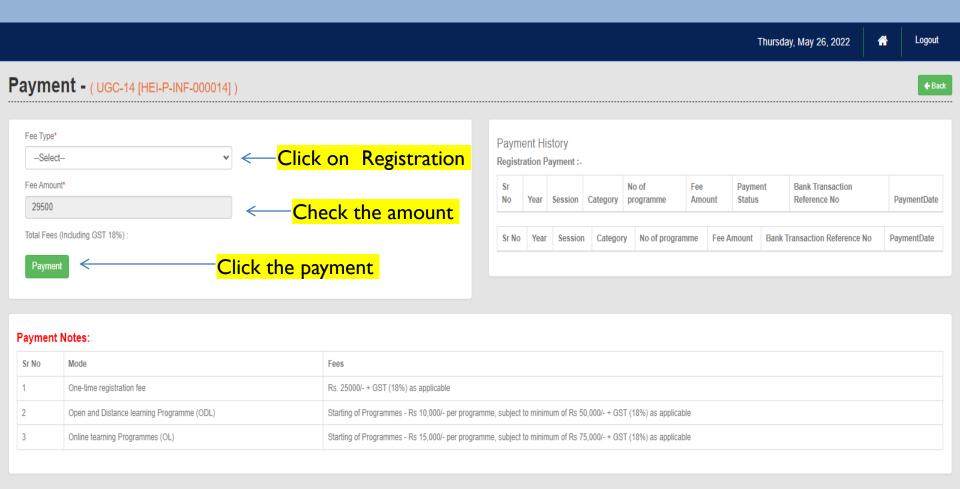
Click here..

Phone: 079-2326-8279

Email: odl.ugc@inflibnet.ac.in

Email: odl.ugc@mail.inflibnet.ac.in

Payment of Registration fee

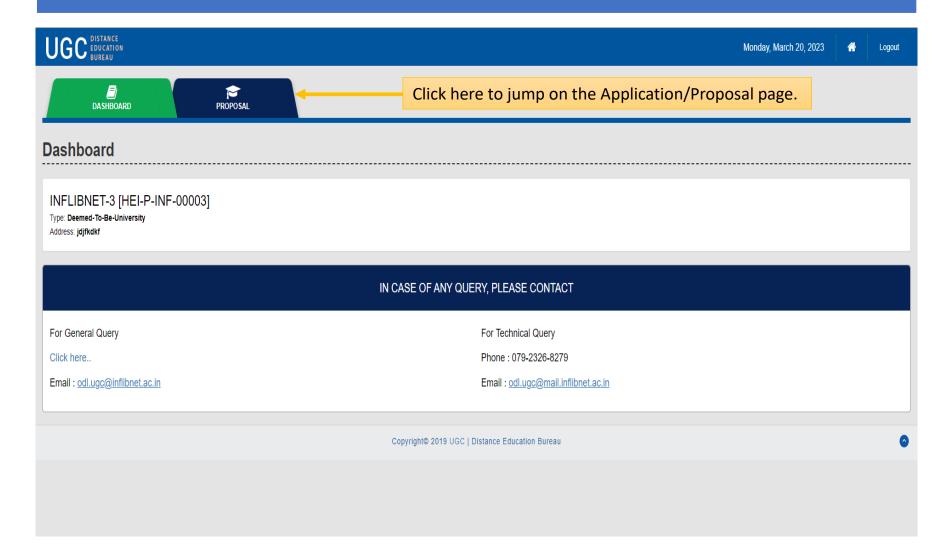




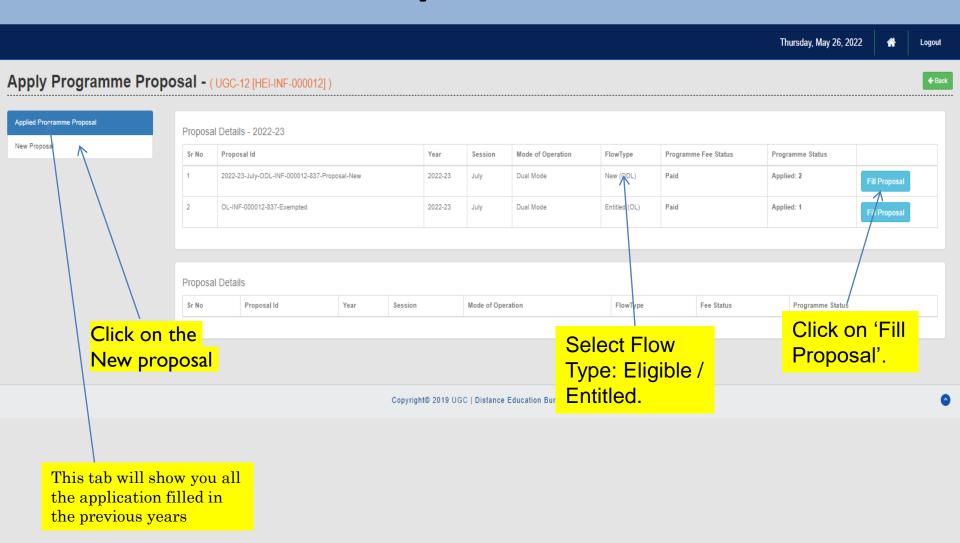


PAYMENT MODE Amount Payable Credit Card E Credit Card ₹ 29500.00 Credit Card Number 01 2022 **∨** CVV / 🗐 Debit Card Name On Card **UNIVERSITY GRANTS** COMMISSION_UGC Met Banking Bank Name Transaction Id: 123 Pay Using UPI ID/VPA Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions. **Billing Details** 202XX23 Check the details **Pay Now** Cancel for the Pay Now By clicking Pay Now you are agreeing to Terms & Conditions

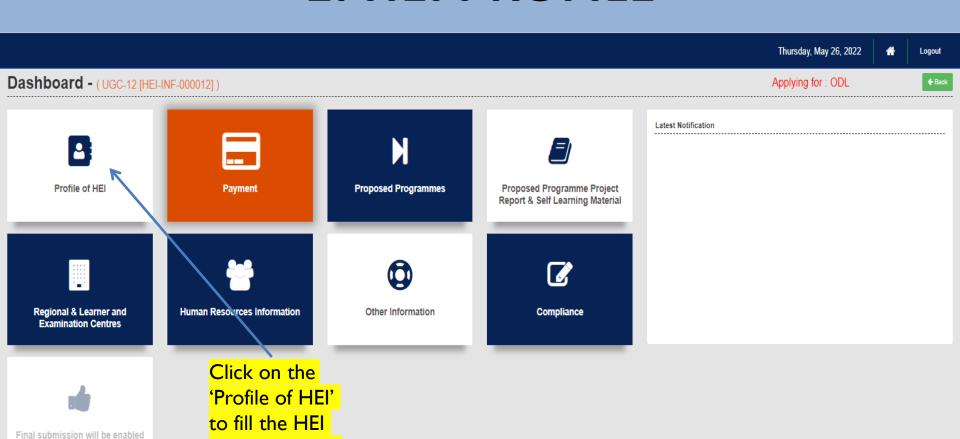
After making the registration fee payment, 'Proposal' button will become activated.



New Proposal Window



1. HEI PROFILE



IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

Phone: 011-2360-4666

Email: deb.query@inflibnet.ac.in

soon

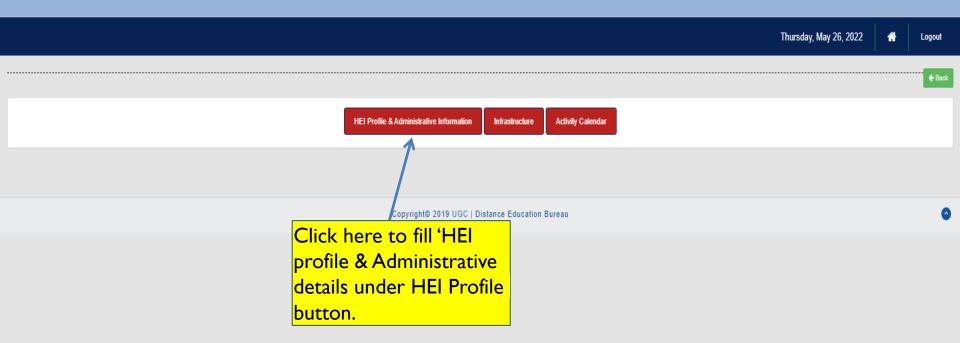
related details

For Technical Query

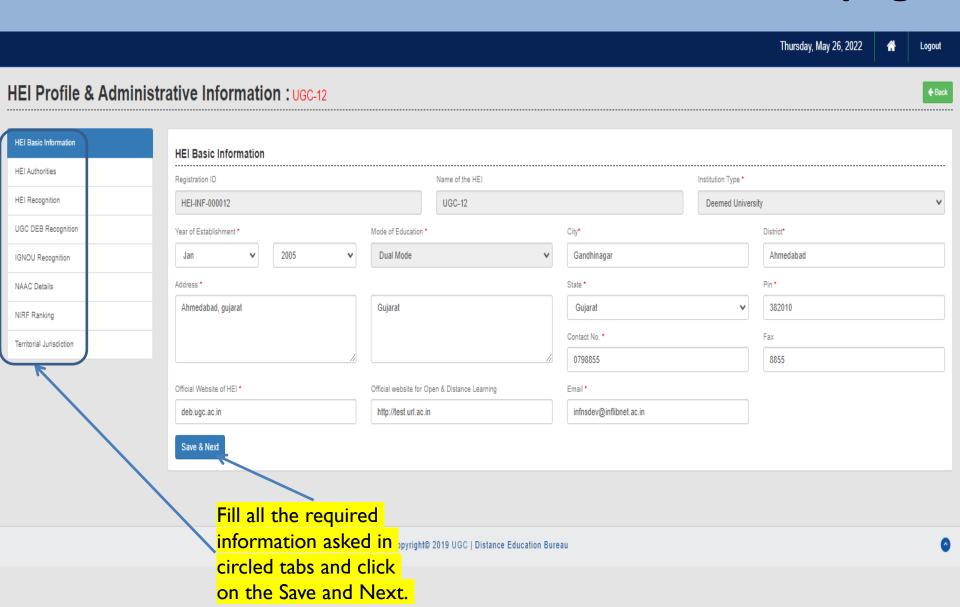
Phone: 079-2326-8279

Email: odl.ugc@inflibnet.ac.in

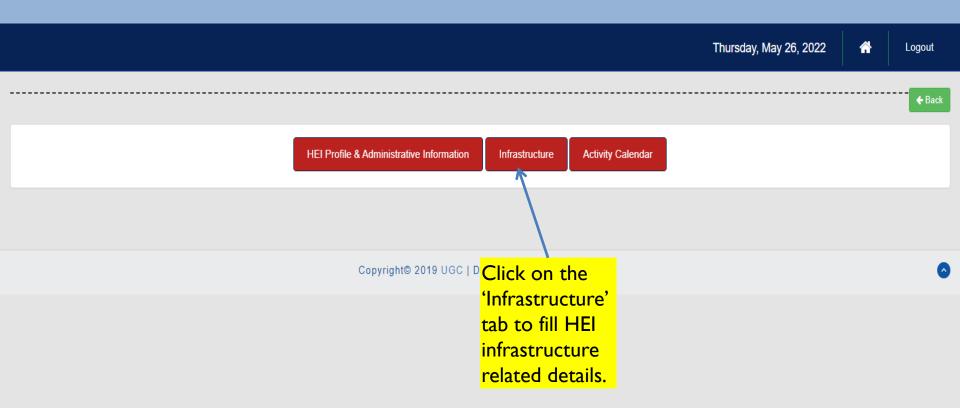
HEI Profile



HEI Profile & Administrative Information page



HEI Profile > Infrastructure



Infrastructure page (Inner view)

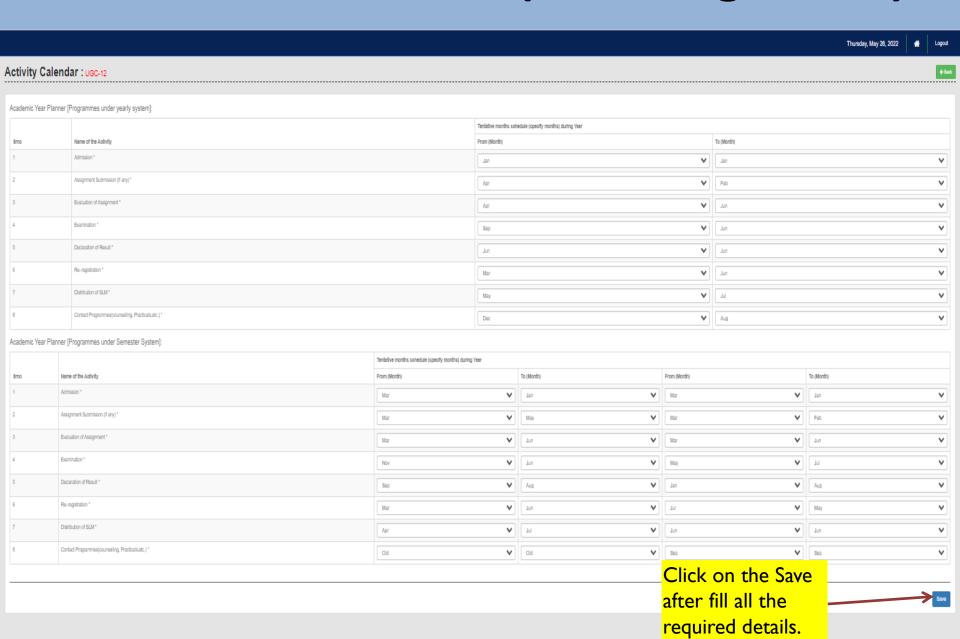
Tuesday, May 24, 2022 Infrastructure: UGC-12 Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area): Built-Up Area Minimum Built up area available(Carpet Area Build-up Area Type required as per Regulations Sq. ft) * Difference Compliance or Not Academic 7500 56867 49367 Yes Administrative 1500 567 -933 Yes Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc. 4500 52367 No Amenities or other support facilities(Excluding toilets) 1500 66367 67867 Total built-up area for ODL activities 15000 182168 167168 Click on 'Save' after filling all the Infrastructure

related Information.

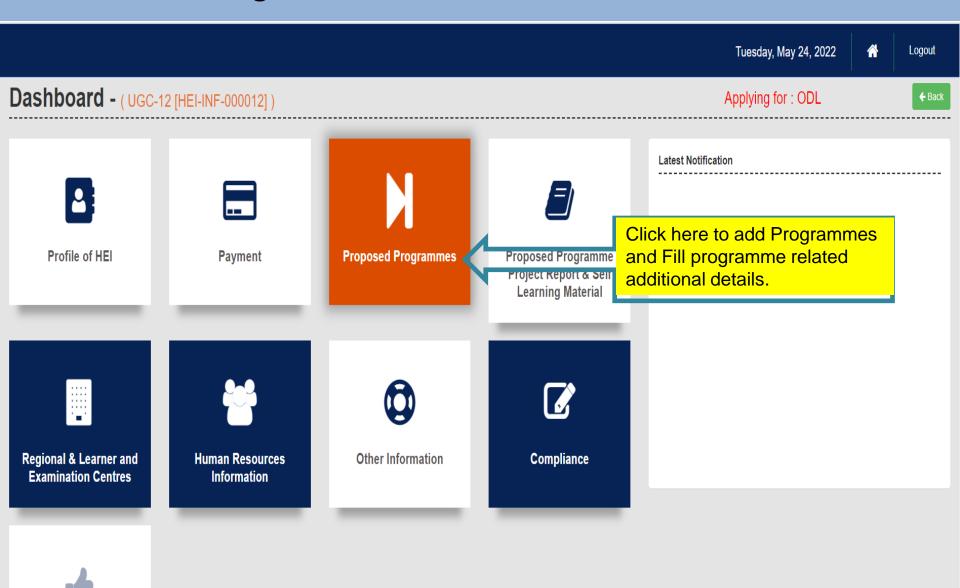
HEI Profile > Activity Calendar



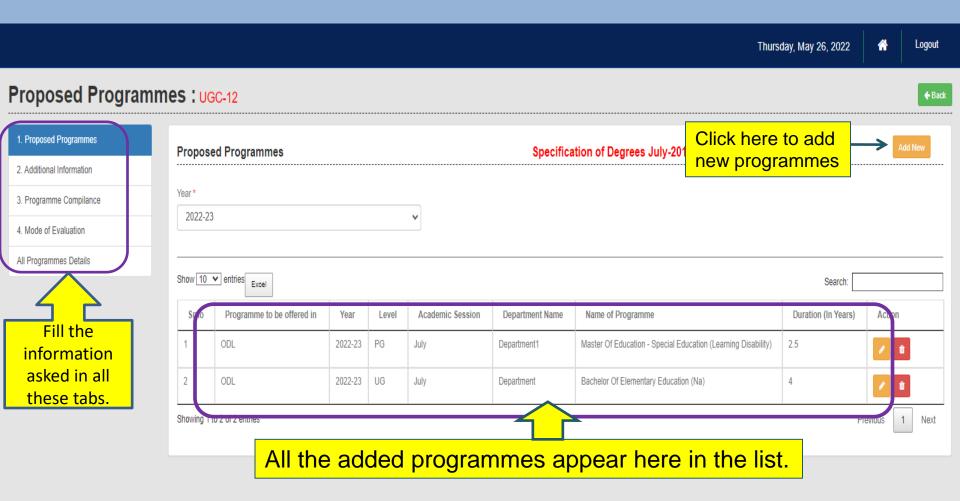
ACTIVITY CALANDER (Inner Page View)



2. Proposed Programmes: Click on Proposed Programmes tab to Programmes and Additional Information.



PROPOSED PROGRAMMES (Cont.)



Proposed Programmes > Additional Information

Tuesday, May 24, 2022 Logout **Proposed Programmes: UGC-12** 1. Proposed Programmes Additional Information 2. Additional Information Proposed Programme * Year * Academic system followed for proposed programme * 3. Programme Compilance --Select----Select----Select--4. Mode of Evaluation Number of Credits * Whether Programme requires Practical or laboratory courses as a curricular requirement * All Programmes Details --Select--Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI Statutory bodies approval upload (File Must be in .pdf Format Whether Regulatory Authority approval is required * (Maximum File Size 1 MB)) * DD-MM-YYYY --Select--Choose file No file chosen Whether Proposed programme already being taught in Conventional with same nomenclature * --Select--No. of Batch passed * --Select--Fill all the required fields and Save. Show 10 v entries Search

Whether